

**Final**  
**CHARTER TOWNSHIP OF COMMERCE**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**Tuesday, July 19, 2022**  
**Commerce Township Hall**  
**2009 Township Drive**  
**Commerce Township, MI 48390**  
**12:00 PM**

**CALL TO ORDER:** The Meeting was called to order by Chairperson Gotts at 12:04pm.

**Downtown Development Authority:**

**Present:** Debbie Watson, DDA Director  
James Gotts, Chairperson  
Steve Matta, Vice Chairperson  
Larry Gray, Township Supervisor  
Brian Winkler, Member  
David Smith, Member  
Jose Mirkin, Member  
Susan Spelker, Member

**Absent:** Elizabeth Bulat, Member (excused)  
Tim Hoy, Member

**Also Present:** Melissa Creech, DDA Secretary  
Sandy Allard, DDA Assistant  
Molly Phillips, DDA Treasurer  
Thomas Rauch, DDA Attorney  
Matt Schwanitz, Giffels-Webster, DDA Engineer  
Randy Thomas, Insite Commercial  
Dave Campbell, Township Planning Director  
Lt. Wendy Reyes, OCSO Substation Commander

**Item 1: Approval of Minutes**

**MOTION** by Mirkin, seconded by Spelker, to approve the Regular Meeting Minutes of June 21, 2022, as presented. **MOTION CARRIED UNANIMOUSLY**

**Item 2: Public Comments**

Ray Golota, 1595 Vanstone Drive, Commerce Township – I just wanted to thank you for the spirited discussion at the last meeting regarding Bruce Aikens' property. I understand we're on the verge of a recession, but I know a few years back, I was hoping I would see something happening, and now I'm hoping that I live long enough to see something happening.

Chairperson Gotts – I think we're all feeling that way.

**Item 3: Insite Commercial Report**

Randy Thomas provided an overview of the Insite report submitted in the DDA Board's packet.

- Parcels A&H – Shapiro's Barrington development; Nothing new to report.
- Parcel B1, Phase I – Aikens, Five & Main;
  - We had an update from Bruce in June. I have nothing new to share on that.

- Parcel B1, Phase II – Aikens, Five & Main; This is the 14 acres north of Phase I, or north of Library Road that he has an option on. I believe that option expires at the end of October, so we will need to initiate conversation; however, he has not asked for anything yet. I'll let you know what transpires in the next couple of weeks.
- Parcel B2 – Avalon; Nothing new to report.
- Parcel C – The hard corner of Pontiac Trail and Haggerty Road; On LAG, Deb, do you want to give an update?

Director Watson – We did take the amendment requests to the Planning Commission and the Township Board. Dave and I were successful in both of those endeavors. So, everything that LAG needed from us regarding the prohibition on dealerships within the Towne Center, those matters have now been solved and they can move forward with their due diligence. Dave, did you want to add anything on that?

Dave Campbell – The next step for Lafontaine is they need to propose a PUD specifically for their dealership on Unit 3. Some of the comments that we heard from the Township Board and the Planning Commission were questions about vehicle displays, how many vehicles can they have on display, particularly along the front. The Township Board wants this to be a non-traditional dealership in the sense that all the vehicles aren't going to be up front with the building set in the back, which Lafontaine has always addressed in their proposed concept. There were also comments about signage and other matters. One of the other questions was, *Will they be allowed to have used cars on display?* We discussed that this is intended to be a new car dealership, but due to market forces, supply chains, pandemics and all these things that we've all experienced, they might want to have the opportunity to bring in used cars to keep the lot filled if we get another situation where they can't find new cars. Those are the types of things that need to be addressed within a PUD agreement, which the Planning Commission and Township Board are going to be seeing sometime in the near future we hope.

Randy Thomas –

- Parcels D&E – Pulte, Merrill Park; Nothing new to report.
- Parcel F – The acreage in front of the Township Hall; Nothing significant happened in the last 30 days.
- Parcel G – Wyncliff; Nothing new to report.
- Parcel I – Gilden Woods; North of the Township Hall, Nothing new to report.
- Parcel J1 – 2.38 acres on the hard corner of Oakley and Haggerty; I've had two inquiries, both of which happened last week. Gas station operators have shown some interest, but we've informed them there would be no sales of beer, wine or alcohol.
- Parcel J2 – Public Storage; Nothing new to report.
- Parcel K – The orphan piece across the street; nothing new to report.
- Parcel L – 1.8 acres on Haggerty Road; This is where we have the childcare that has already had their site plan approved. They have a deadline coming up on July 25<sup>th</sup>. They do have the option of an extension. In my conversation with Dave, there's no reason for them to come back to the Township for anymore approvals. I'm looking to get an answer from them as to when they intend to close.
- Parcel M&N – These are the two out-lots that are being retained by the DDA in the Five & Main development. Nothing new to report.

**Item 4: Attorney's Report**

Attorney Rauch – There are only a couple of matters that I can update you on. In particular, we're awaiting closing on Parcel L. We have title commitments for both Parcel L, with Higher Ground, and Parcel C with LAG. Higher Ground's attorneys had objected to title. I think I reported that at a previous meeting. We responded by confirming the condition of title, and that the DDA was not willing to undertake momentous action in order to clear some of these title matters. I have not heard anything since then, and I believe Randy, it's an August 15<sup>th</sup> closing deadline. Keep me posted on their intentions.

Randy Thomas – You'll be my first call.

Attorney Rauch – I don't know there's that any issue with title to the LAG portion, but in this 300+ acres, there are a significant amount of Schedule B-2 title exceptions. With LAG, the title commitment came out with attachments yesterday and it has 91 matters listed. For a relatively stable piece of land, that is somewhat extreme. I believe the reason that happened was because the title company that we've used, which has been excellent to deal with, insured all of the properties for us, as well as the formation of the condominium and the PUD agreement; and so therefore, they are including in their title summary many matters that won't directly relate to the LAG property.

I have discussed it with LAG's attorney, and the vast majority of these items need to be reflected in a competent survey. They have to provide the survey after they get title. They have a time period to produce a survey and that will be an important element. It will show certain items, such as easements for the Township office building and other matters, which are on the list because they're part of what was originally Links of Pinewood, Eldorado, as well as HCMA properties, and all of the details of the relationship we've had with Walmart. Those are all somewhat interconnected into the LAG portion of the land. Title is a substantial issue and I anticipate it to be a bit tedious, but it should be able to be resolved.

**Item 5: Director's Report**

Director Watson – I would start off by asking Lt. Reyes if she has any comments for us today.

Lt. Reyes – We're working on the case of the kids that spray painted the bridge.

Director Watson – That was at the M-5 pedestrian bridge. I don't know if everybody here is aware, but we had graffiti recently on the ramp leading up to the bridge.

Lt. Reyes – Yes, and we had some video showing them with spray paint. We identified them and the investigation is progressing.

Discussion continued regarding ongoing graffiti issues throughout the Township.

Lt. Reyes also discussed recent efforts by the Narcotics Enforcement Team (NET) in the community.

Randy Thomas – Any update on the sign bandit?

Lt. Reyes – Not since we caught him. I'll update you once he's prosecuted.

Director Watson discussed highlights from the following report, which was in the Board's packet and is included here in its entirety.

**I. Updates on Developments** – *Refer to the Insite Report for additional details.*

- Aikens/Five & Main – Bruce met with Township Board on July 12<sup>th</sup> and is scheduled to return again in August for a follow-up meeting.
- Merrill Park – Nothing new to report.
- The Avalon of Commerce Township – Nothing new to report.
- Shapiro/Barrington – Construction continues on their final phase.
- Wycliff – Nothing new to report.
- Public Storage – Nothing new to report.
- The Space Shop – Parcel K, Self-Storage; Construction continues.
- Parcel L, Murphy RE Services for Higher Ground Education Childcare, Guidepost Montessori –
  - Their site plan was approved at the May 2<sup>nd</sup> Planning Commission meeting.
  - We anticipate closing will take place in August, or thereafter.
- Parcel C / Unit 3 – Lafontaine Automotive Group Dealership (LAG)
  - The PA has been fully executed, and the deposit has been received.
  - CTP Directors voted 100% in favor of the proposed Fifth Amendment to the Master Deed to allow for a dealership on Parcel C/Unit 3.
  - The proposed Zoning and Master Deed amendments were recommended by the Planning Commission on July 11<sup>th</sup>, and approved by the Township Board on July 12<sup>th</sup>.

**II. MTT Judgments** – Report to be distributed at the monthly DDA meeting.

**III. Commerce Towne Place HOA Items** –

- A. **Budget** – The 2022 budget was approved. Sandy has been seeking quotes in an attempt to save us money on our service contracts.
- B. **Dues** – Third quarter invoices were sent out for and we've already received Merrill Park's payment yesterday.
- C. **Tax Forms & Reports** – The tax form was completed and mailed in March.
- D. **Lighting & Electrical** – **CJ's Lighting, Chris Niestroy; Shaw Electric, Mark Fetters, Adam Dornton**
  - Our DTE insurance claim is still pending for \$448 for an electrical matter.
  - Our lighting order has been delivered. Projects and repairs are scheduled.
- E. **Landscaping** – **United Lawnscape, Jim Parkinson; Mark Rousseaux**
  - I reviewed issues with the United team and they are onsite this week addressing weed treatments and other matters.
  - We have a pending turf damage claim for \$1880.

- A check for \$4000 was received on June 21<sup>st</sup> for the large tree that was uprooted in the Oakley Park roundabout over the Memorial holiday weekend.
- Rousseaux completed tree projects in June along Martin Parkway. We are reviewing plans for replacement trees, and spray treatments to improve tree health.
- We will continue review of the budget and other projects for trails, footbridge maintenance and signage.

**F. Irrigation – Michigan Automatic Sprinkler, Mike Rennie**

- The irrigation system is functional overall; however, Mike is still doing some troubleshooting of issues in four zones.
- Repair costs were significant this year as the decoders reached the end of their useful lives.

**G. Memorial Benches for Mark Stacey –**

- Benches are scheduled for installation. They will be located on each side of the Martin Parkway Bridge / Tunnel.
- We received a reply from the manufacturer, who does not recommend any kind of paint, anti-graffiti or otherwise, be used on the composite material. They do however recommend certain graffiti removal products be used, if and when graffiti occurs.

**IV. Other –**

- Construction has been busy in the area with lots of Miss Dig tickets. Staking of our private utilities is being done on a regular basis.
- Treasurer Phillips filed the DDA Annual Status Report on June 22<sup>nd</sup>.
- I have a DDA budget meeting scheduled in August with Molly, Susan and Sandy.
- DDA Legal RFP:
  - The RFP was posted on June 27<sup>th</sup> on the Township website and BidNet.
  - In addition, the RFP was emailed directly to law firms in Southeastern Michigan that practice real estate and municipal law.
  - The timeline provides an opportunity for respondents to attend either the July or August DDA meeting.
  - Proposals are due by August 22<sup>nd</sup>, and a decision is expected to be made by the September 20<sup>th</sup> DDA meeting.
  - We can have the new attorney onboard in the fourth quarter to work through the transition with Attorney Rauch before he retires as of December 31<sup>st</sup>.
- The Outrun Hunger 5K is scheduled for Saturday, November 12, 2022. We have confirmed with Kari Cotter and her team that the course will remain the same this year.
- I would like to see a joint meeting of the DDA and Township Board at the quarterly meeting on October 24<sup>th</sup>. I'll send out an invite. This will allow us to all get on the same page.

Director Watson deferred to Supervisor Gray for an update from the July 12<sup>th</sup> Township Board meeting.

**Township Board Update**

Supervisor Gray –

- We had a presentation from Plante Moran for the 2021 audit results, and of course, Molly did A+ work.
- We had about 10 different SAD's we had to review for aquatic treatments at Reed Lake, Lower Straits and Fox. We also had dust control and plowing SAD's. Those brought in some interesting discussion from the public.
- We had approvals for our Maintenance Department to buy a new truck, new salter and plows to continue to move away from contracted services in an effort to save the Township some money.
- We passed some ordinances; one was for the Lafontaine Automotive Group, as well as addressing storage containers and trailers, which will now need to be permitted after a certain amount of time being at the home.
- We went into closed session.
  - We talked with Bruce in reference to the option for the Library parcel.
  - We also discussed a legal matter between the Township and a billboard company.
  - Hopefully we will have answers to both of these matters at the August Township Board meeting.

#### **Item 6: Engineer's Report**

Matt Schwanitz, Giffels Webster – It was a very quiet month. I just answered a few questions from Deb and a few others. I suspect we will be taking a look at the ALTA survey on the potentially pending sale.

#### **Item 7: Planning Director's Report**

Dave Campbell, Township Planning Director, shared the following with the Board members:

- I think the biggest things were already covered which were the amendments that cleared the way for Lafontaine on Unit 3.
- My report was included in your agenda packet. I'm happy to answer any questions you might have.

Discussion took place regarding the status of the M-5 bridge. Dave Campbell noted that the panels are expected to be back in place by September 14<sup>th</sup>. However, the paint tint order could potentially hold up that schedule. In addition, the color-changing lights need to be repaired and Shaw Electric is contracted to do that work. They are procuring the supplies, but there are potential issues there also with global supply chains. MDOT permits are required for these projects as temporary lane closures on M-5 will be necessary.

Jose Mirkin encouraged holding an official Grand Reopening ceremony of the M-5 bridge upon completion of the repairs. Director Watson noted that this was previously discussed and an ideal date, all things considered, could possibly be the M-5K Race in October that is organized by the Parks Department. Dave Campbell added that everybody needs to start training for the October 5K.

#### **Item 8: Committee Reports**

- A. Finance Committee – Finance Chair, Susan Spelker – I have nothing to report this month, but I will talk to you after the budget meeting next month.
- B. Public Relations Committee – Public Relations Chair, Jose Mirkin – The Public Relations Committee is waiting to hear from the DIA about the cities and townships

that were selected for the DIA Inside Out Program. This program allows the residents of Commerce Township to enjoy reproductions of masterpieces from the important and valuable DIA collection.

I'm waiting for classes to start at schools mid-August to start working with the art teachers in the K-12 Art Exhibition for 2023. Hopefully, we will be able to hold the Exhibition in our community library as we did successfully before the pandemic. Regarding the Beautification Committee, Sheila Richardson was supposed to present her ideas and plan to the Trustees; however, she had health issues that prevented her from attending the July Board meeting. We will wait and see if this is viable or not.

Director Watson – Jose, I would just add that Sheila has left this as indefinite, so the matter will be postponed *until further notice*. I will keep you posted as I hear from her.

Jose Mirkin – If she doesn't present to the Board, maybe her idea can be pursued by other members. Her idea was excellent to beautify the community.

Director Watson – It was, but there would have to be someone to champion the concept community-wide. I'm not sure I want to get myself into leading that, but I would support it.

- C. Marketing Committee – Marketing Chair, David Smith – I have nothing to comment on.

**Item 9: Approval of Warrants and/or Carryovers, Add-ons, Revenue & Expenditure**

**MOTION** by Mirkin, seconded by Spelker, to approve the Warrants and/or Carryovers, Add-ons and the Revenue & Expenditure Report. **MOTION CARRIED UNANIMOUSLY**

**Item 10: Other Matters**

None.

**The next regularly scheduled DDA meeting is Tuesday, August 16, 2022, at 12:00pm.**

**Item 11: Adjournment**

**MOTION** by Spelker, seconded by Mirkin, to adjourn the meeting at 12:36pm.

**MOTION CARRIED UNANIMOUSLY**



Melissa Creech  
DDA Secretary

07/13/2022 12:22 PM  
User: JBUSHEY  
DB: COMMERCE

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF COMMERCE  
INVOICE ENTRY DATES 07/13/2022 - 07/13/2022  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: DDA  
DDA WARRANT REPORT  
JULY 19, 2022

Vendor Name	Invoice Date	Description	Amount	Check #
1. ADKISON, NEED & ALLEN	06/30/2022	DDA MATTERS THOUGH 6/30/2022	492.00	
2. DEBORAH WATSON	07/13/2022	DDA DIRECTOR 6/16 - 7/13/2022	4,900.00	
3. KEMP, KLEIN, UMPHREY & ENDLEMAN, PC	07/06/2022	PROFESSIONAL SERVICES THROUGH JUNE 30, 2022	5,188.64	
4. SANDY ALLARD	07/13/2022	DDA ASSISTANT 6/16 - 7/13/2022	906.25	
TOTAL - ALL VENDORS			11,486.89	
FUND TOTALS:				
Fund 499 - DOWNTOWN DEVELOPMENT AUTHORITY			11,486.89	



07/19/2022 07:59 AM  
User: JBUSHEY  
DB: COMMERCE

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF COMMERCE  
INVOICE ENTRY DATES 07/19/2022 - 07/19/2022  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: DDA  
DDA ADD-ON WARRANT REPORT  
JULY 19, 2022

Vendor Name	Invoice Date	Description	Amount	Check #
L. DETROIT EDISON				
	07/14/2022	2660 OAKLEY PARK	80.84	
	07/14/2022	3106 MARTIN PARKWAY	94.69	
	07/14/2022	2581 LIBRARY DR.	534.50	
	07/14/2022	2579 LIBRARY IRRIGATION	160.42	
		TOTAL	870.45	
TOTAL - ALL VENDORS			870.45	
FUND TOTALS:				
Fund 499 - DOWNTOWN DEVELOPMENT AUTHORITY			870.45	

**Payment Coupon**

CHECK TO ENROLL IN AUTOPAY  
(Signature required on back)

Please indicate amount paying \$ 80.84

Account Number	9100 077 1065 0
Due Date:	August 05, 2022
Total Due:	\$80.84

H

COMMERCE TOWNSHIP COMMUNITY BUILDING  
2009 TOWNSHIP DR  
COMMERCE TOWNSHIP, MI 48390-1666

Mail Payments to:  
DTE Energy  
P.O. Box 740786  
Cincinnati OH 45274-0786



Scan code with Phone for  
quick and secure payment  
process!

For address corrections, please visit [dteenergy.com](http://dteenergy.com)  
or call 800.477.4747.

Return upper portion with your payment 200463503235

Keep lower portion for your records

**Contact Information**

Gas Leak or Gas Emergency 800.947.5000  
Customer Service or Power Outage 855.DTE.4BIZ (855.383.4249)  
Hearing-Impaired TDD Line 800.888.6886 (Mon-Fri 8am-5pm)  
Web Site [dteenergy.com](http://dteenergy.com)

**Programs you are enrolled in**

2660 Oakley Park

499-000-920-000

**Summary of Charges**

Account Number 9100 077 1065 0

Account Balance as of Jun 14, 2022	87.28
Payment Received Jun 28, 2022 Thank You!	- 87.28
Balance Prior to Current Charges	0.00
Current Charges	
Business Electric Service	80.84
Total Current Charges	80.84
Account Balance as of July 14, 2022	\$80.84

Your current charges are due on August 05, 2022. A 2% late payment charge will be applied if paid after the due date.

**Important Information****Account Information**

For the average Michigan residential customer, renewable energy is estimated to avoid \$3.08 per month of new coal-fired generation costs.

Average temperatures for this billing period were 7.14 degrees warmer than last billing period. As a result your appliances may be working harder to make you feel more comfortable.

**Other Information**

Please return all payment coupons with your check or money order, payable to DTE Energy, five business days prior to the due date. Do not send cash or attach notes to the payment coupon.

Be sure to write your account number(s) on your check or money order.

**AutoPay Enrollment**

I authorize DTE Energy to enroll my account in AutoPay to debit my bank account each billing period to pay automatically the amount due on my DTE Energy billing statement. To avoid a charge for a return item, I understand that it is my responsibility to ensure that sufficient funds are available to complete each scheduled payment. If my financial institution rejects a transaction, payment will not be applied to my DTE Energy account. I can cancel authorization at [www.dteenergy.com](http://www.dteenergy.com) if I create and sign into my account; or, by calling Customer Care at 800.477.4747; or, by writing to Quality Control, 807 WCB, One Energy Plaza, Detroit, MI 48226.

Bank Account Holder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Detail of Current Charges**

**For Service at 2660 E Oakley Park Rd, Commerce, MI**

**DTE Electric Company Business Electric Service**

**Current Charges**

**Power Supply Charges**

Power Supply Capacity Charge	475 KWH @ 0.039000	18.53
Power Supply Non Capacity Charge	475 KWH @ 0.043450	20.64
Power Supply Cost Recovery	475 KWH @ 0.006650	3.16
Other Power Supply Volumetric Surcharges		-0.06

**Delivery Charges**

Service Charge		11.25
LIEAF Factor		0.87
Distribution	475 KWH @ 0.038680	18.37
Other Delivery Volumetric Surcharges		0.91
Other Delivery Surcharges		2.64
Commercial Michigan Sales Tax		4.53
<b>Total DTE Electric Company Current Charges</b>		<b>80.84</b>

**Current Billing Information**

Service Period	Jun 14, 2022 - Jul 13, 2022
Days Billed	30
Meter Number:	<b>7080570 08</b>
Meter Reading	82837 Actual - 83312 Actual
KWH Used	475

Your next scheduled meter read date is on or around AUG 11, 2022

**Usage History - Average per day**

	Current	Last	Year
	Month	Month	Ago
KWH Usage	16	16	16
Change		0%	0%

**Total Current Charges 80.84**

**If You Smell Natural Gas and DTE Gas Company is Your Natural Gas Provider, Call 800.947.5000**

If the odor is strong, leave the building immediately. Do not use electric switches or an open flame. Open doors and windows.

**If Your Electricity Goes Out**

Check your fuses or circuit breakers, then see if your neighbors' lights are on. To report an outage or fallen power line, contact your electric company. DTE Electric Company customers, call 800.477.4747 or visit [dteenergy.com](http://dteenergy.com) from a location that has power. Stay at least 20 feet away from a fallen power line and anything it's touching, including metal fences and puddles.

**Energy Theft is illegal & dangerous**

Confidentially report suspected tampering by calling our theft hotline at 800.441.6698.

**For More Information**

For more information on your bill or alternative payment methods, call 800.477.4747, visit [dteenergy.com](http://dteenergy.com), or write to DTE Energy, One Energy Plaza, Detroit, MI 48226-1221 before the due date.

DTE Electric Company and DTE Gas Company are DTE Energy subsidiaries and are regulated by the Michigan Public Service Commission, Lansing, Michigan.

**Payment Coupon**CHECK TO ENROLL IN AUTOPAY  
(Signature required on back)Please indicate amount paying \$ 94.69

Account Number	9100 077 1076 7
Due Date:	August 05, 2022
Total Due:	\$94.69

H  
COMMERCE TOWNSHIP COMMUNITY BUILDING  
2009 TOWNSHIP DR  
COMMERCE TOWNSHIP, MI 48390-1666

Mail Payments to:  
DTE Energy  
P.O. Box 740786  
Cincinnati OH 45274-0786



Scan code with Phone for  
quick and secure payment  
process!

For address corrections, please visit [dteenergy.com](http://dteenergy.com)  
or call 800.477.4747.

Return upper portion with your payment 200483503236

Keep lower portion for your records

**Contact Information**

Gas Leak or Gas Emergency 800.947.5000  
Customer Service or Power Outage 855.DTE.4BIZ (855.383.4249)  
Hearing-Impaired TDD Line 800.888.6886 (Mon-Fri 8am-5pm)  
Web Site [dteenergy.com](http://dteenergy.com)

**Programs you are enrolled in**

3106 Martin Pkwy.

499-000-920-000

**Summary of Charges**

Account Number	9100 077 1076 7
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Account Balance as of Jun 14, 2022	101.28
Payment Received Jun 28, 2022 Thank You!	- 101.28
Balance Prior to Current Charges	0.00
<b>Current Charges</b>	
Business Electric Service	94.69
<b>Total Current Charges</b>	<b>94.69</b>
Account Balance as of July 14, 2022	<b>\$94.69</b>

Your current charges are due on August 05, 2022. A 2% late payment charge will be applied if paid after the due date.

**Important Information****Account Information**

For the average Michigan residential customer, renewable energy is estimated to avoid \$3.08 per month of new coal-fired generation costs.

Average temperatures for this billing period were 7.14 degrees warmer than last billing period. As a result your appliances may be working harder to make you feel more comfortable.

**Other Information**

Please return all payment coupons with your check or money order, payable to DTE Energy, five business days prior to the due date. Do not send cash or attach notes to the payment coupon.

Be sure to write your account number(s) on your check or money order.

**AutoPay Enrollment**

I authorize DTE Energy to enroll my account in AutoPay to debit my bank account each billing period to pay automatically the amount due on my DTE Energy billing statement. To avoid a charge for a return item, I understand that it is my responsibility to ensure that sufficient funds are available to complete each scheduled payment. If my financial institution rejects a transaction, payment will not be applied to my DTE Energy account. I can cancel authorization at [www.dteenergy.com](http://www.dteenergy.com) if I create and sign into my account; or, by calling Customer Care at 800.477.4747; or, by writing to Quality Control, 807 WCB, One Energy Plaza, Detroit, MI 48226.

Bank Account Holder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Detail of Current Charges**

**For Service at 3106 Martin Parkway, Commerce, MI**

**DTE Electric Company Business Electric Service**

**Current Charges**

**Power Supply Charges**

Power Supply Capacity Charge	576 KWH @ 0.039000	22.46
Power Supply Non Capacity Charge	576 KWH @ 0.043450	25.03
Power Supply Cost Recovery	576 KWH @ 0.006650	3.83
Other Power Supply Volumetric Surcharges		-0.08

**Delivery Charges**

Service Charge		11.25
LIEAF Factor		0.87
Distribution	576 KWH @ 0.038680	22.28
Other Delivery Volumetric Surcharges		1.10
Other Delivery Surcharges		2.64
Commercial Michigan Sales Tax		5.31

**Total DTE Electric Company Current Charges 94.69**

**Current Billing Information**

Service Period	Jun 14, 2022 - Jul 13, 2022
Days Billed	30
Meter Number	2771302 08
Meter Reading	82071 Actual - 82647 Actual
KWH Used	576
Your next scheduled meter read date is on or around AUG 11, 2022	

**Usage History - Average per day**

	Current Month	Last Month	Year Ago
KWH Usage	19	20	21
Change		-5%	-10%

**Total Current Charges 94.69**

**If You Smell Natural Gas and DTE Gas Company is Your Natural Gas Provider, Call 800.947.5000**

If the odor is strong, leave the building immediately. Do not use electric switches or an open flame. Open doors and windows.

**If Your Electricity Goes Out**

Check your fuses or circuit breakers, then see if your neighbors' lights are on. To report an outage or fallen power line, contact your electric company. DTE Electric Company customers, call 800.477.4747 or visit [dteenergy.com](http://dteenergy.com) from a location that has power. Stay at least 20 feet away from a fallen power line and anything it's touching, including metal fences and puddles.

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Confidentially report suspected tampering by calling our theft hotline at 800.441.6698.

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DTE Electric Company and DTE Gas Company are DTE Energy subsidiaries and are regulated by the Michigan Public Service Commission, Lansing, Michigan.

**Payment Coupon**

CHECK TO ENROLL IN AUTOPAY  
(Signature required on back)

Please indicate amount paying \$ 534.50

Account Number	9100 077 1086 6
Due Date:	August 05, 2022
Total Due:	\$534.50

H

COMMERCE TOWNSHIP COMMUNITY BUILDING  
2009 TOWNSHIP DR  
COMMERCE TOWNSHIP, MI 48390-1666

Mail Payments to:  
DTE Energy  
P.O. Box 740786  
Cincinnati OH 45274-0786



Scan code with Phone for  
quick and secure payment  
process!

For address corrections, please visit [dteenergy.com](http://dteenergy.com)  
or call 800.477.4747.

Return upper portion with your payment 200463503237

Keep lower portion for your records

**Contact Information**

Gas Leak or Gas Emergency 800.947.5000  
Customer Service or Power Outage 855.DTE.4BIZ (855.383.4249)  
Hearing-Impaired TDD Line 800.888.6886 (Mon-Fri 8am-5pm)  
Web Site [dteenergy.com](http://dteenergy.com)

**Programs you are enrolled in**

2581 Library

499-000-920-000

**Summary of Charges**

Account Number	9100 077 1086 6
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Account Balance as of Jun 14, 2022	582.43
Payment Received Jun 28, 2022 Thank You!	- 582.43
Balance Prior to Current Charges	0.00
<b>Current Charges</b>	
Business Electric Service	534.50
<b>Total Current Charges</b>	<b>534.50</b>
Account Balance as of July 14, 2022	\$534.50

Your current charges are due on August 05, 2022. A 2% late payment charge will be applied if paid after the due date.

**Important Information****Account Information**

For the average Michigan residential customer, renewable energy is estimated to avoid \$3.08 per month of new coal-fired generation costs.

Average temperatures for this billing period were 7.14 degrees warmer than last billing period. As a result your appliances may be working harder to make you feel more comfortable.

**Other Information**

Please return all payment coupons with your check or money order, payable to DTE Energy, five business days prior to the due date. Do not send cash or attach notes to the payment coupon.

Be sure to write your account number(s) on your check or money order.

**AutoPay Enrollment**

I authorize DTE Energy to enroll my account in AutoPay to debit my bank account each billing period to pay automatically the amount due on my DTE Energy billing statement. To avoid a charge for a return item, I understand that it is my responsibility to ensure that sufficient funds are available to complete each scheduled payment. If my financial institution rejects a transaction, payment will not be applied to my DTE Energy account. I can cancel authorization at [www.dteenergy.com](http://www.dteenergy.com) if I create and sign into my account; or, by calling Customer Care at 800.477.4747; or, by writing to Quality Control, 807 WCB, One Energy Plaza, Detroit, MI 48226.

Bank Account Holder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Detail of Current Charges**

**For Service at 2581 Library Dr Lighting, Commerce, MI**

**DTE Electric Company Business Electric Service**

**Current Charges**

**Power Supply Charges**

Power Supply Capacity Charge	3282 KWH @ 0.039000	128.00
Power Supply Non Capacity Charge	3282 KWH @ 0.043450	142.60
Power Supply Cost Recovery	3282 KWH @ 0.006650	21.83
Other Power Supply Volumetric Surcharges		-0.45

**Delivery Charges**

Service Charge		11.25
LIEAF Factor		0.87
Distribution	3282 KWH @ 0.038680	126.95
Other Delivery Volumetric Surcharges		6.27
Other Delivery Surcharges		66.97
Commercial Michigan Sales Tax		30.21
<b>Total DTE Electric Company Current Charges</b>		<b>534.50</b>

**Current Billing Information**

Service Period	Jun 14, 2022 - Jul 13, 2022
Days Billed	30
Meter Number	<b>10136241 08</b>
Meter Reading	30696 Actual - 33978 Actual
KWH Used	3282
Your next scheduled meter read date is on or around AUG 11, 2022	

**Usage History - Average per day**

	Current	Last	Year
	Month	Month	Ago
KWH Usage	109	114	111
Change		-4%	-2%

**Total Current Charges 534.50**

**If You Smell Natural Gas and DTE Gas Company is Your Natural Gas Provider, Call 800.947.5000**

If the odor is strong, leave the building immediately. Do not use electric switches or an open flame. Open doors and windows.

**If Your Electricity Goes Out**

Check your fuses or circuit breakers, then see if your neighbors' lights are on. To report an outage or fallen power line, contact your electric company, DTE Electric Company customers, call 800.477.4747 or visit [dteenergy.com](http://dteenergy.com) from a location that has power. Stay at least 20 feet away from a fallen power line and anything it's touching, including metal fences and puddles.

**Energy Theft is Illegal & dangerous**

Confidentially report suspected tampering by calling our theft hotline at 800.441.6698.

**For More Information**

For more information on your bill or alternative payment methods, call 800.477.4747, visit [dteenergy.com](http://dteenergy.com), or write to DTE Energy, One Energy Plaza, Detroit, MI 48226-1221 before the due date.

DTE Electric Company and DTE Gas Company are DTE Energy subsidiaries and are regulated by the Michigan Public Service Commission, Lansing, Michigan.

## Payment Coupon

CHECK TO ENROLL IN AUTOPAY  
(Signature required on back)

Please indicate amount paying \$ 160.42

Account Number	9100 077 1100 5
Due Date:	August 05, 2022
Total Due:	\$160.42

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COMMERCE TOWNSHIP COMMUNITY BUILDING  
2009 TOWNSHIP DR  
COMMERCE TOWNSHIP, MI 48390-1666

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Cincinnati OH 45274-0786



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Web Site [dteenergy.com](http://dteenergy.com)

### Programs you are enrolled in

*2579 Library Irrigation*

*499-000-920-000*

### Summary of Charges

Account Number 9100 077 1100 5

Account Balance as of Jun 14, 2022	74.22
Payment Received Jun 28, 2022 Thank You!	- 74.22
Balance Prior to Current Charges	0.00
<b>Current Charges</b>	
Business Electric Service	160.42
<b>Total Current Charges</b>	<b>160.42</b>
Account Balance as of July 14, 2022	\$160.42

Your current charges are due on August 05, 2022. A 2% late payment charge will be applied if paid after the due date.

### Important Information

#### Account Information

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#### Other Information



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**Detail of Current Charges**

**For Service at 2579 Library Irrigation, Commerce, MI**

**DTE Electric Company Business Electric Service**

**Current Charges**

**Power Supply Charges**

Power Supply Capacity Charge	952 KWH @ 0.039000	37.13
Power Supply Non Capacity Charge	952 KWH @ 0.043450	41.36
Power Supply Cost Recovery	952 KWH @ 0.006650	6.33
Other Power Supply Volumetric Surcharges		-0.13

**Delivery Charges**

Service Charge		11.25
LIEAF Factor		0.87
Distribution	952 KWH @ 0.038680	36.82
Other Delivery Volumetric Surcharges		1.81
Other Delivery Surcharges		15.95
Commercial Michigan Sales Tax		9.03
<b>Total DTE Electric Company Current Charges</b>		<b>160.42</b>

**Current Billing Information**

Service Period	Jun 14, 2022 - Jul 13, 2022
Days Billed	30
Meter Number	10068893 08
Meter Reading	680 Actual - 1632 Actual
KWH Used	952

Your next scheduled meter read date is on or around AUG 11, 2022

**Usage History - Average per day**

	Current	Last	Year
	Month	Month	Ago
KWH Usage	32	13	49
Change		146%	-35%

**Total Current Charges 160.42**

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07/19/2022 07:59 AM  
User: JBUSHEY  
DB: COMMERCE

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF COMMERCE  
INVOICE ENTRY DATES 07/19/2022 - 07/19/2022  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: DDA  
DDA ADD-ON WARRANT REPORT  
JULY 19, 2022

Vendor Name	Invoice Date	Description	Amount	Check #
1. DETROIT EDISON				
	07/14/2022	2660 OAKLEY PARK	80.84	
	07/14/2022	3106 MARTIN PARKWAY	94.69	
	07/14/2022	2581 LIBRARY DR.	534.50	
	07/14/2022	2579 LIBRARY IRRIGATION	160.42	
		TOTAL	870.45	
TOTAL - ALL VENDORS			870.45	
FUND TOTALS:				
Fund 499 - DOWNTOWN DEVELOPMENT AUTHORITY			870.45	