

**CHARTER TOWNSHIP OF COMMERCE
SPECIAL BOARD OF TRUSTEES MEETING**

April 16, 2020

2009 Township Drive
Commerce Township, Michigan 48390

Due to Governor Whitmer's Executive Order to "Stay Home, Stay Safe", this meeting was held via Zoom, video conferencing technology.

CALL TO ORDER: Supervisor David Scott called the meeting to order at 5.30 p.m. and introduced the members of the Board.

ROLL CALL: Present: David E. Scott, Supervisor
Melissa Creech, Clerk
Molly Phillips, Treasurer
Robert Berkheiser, Trustee
Vanessa Magner, Trustee
Rick Sovel, Trustee
George Weber, Trustee

Also Present: Phillip Adkison, Township Attorney
Emily England, Senior and Parks and Recreation Director
Jason Mayer, Giffels Webster Engineers
Hans Rentrop, Township Attorney
Ben Sebrowski, Director of Technology
Dave Campbell, Planning Director

ITEM 1: PUBLIC COMMENTS

Supervisor Scott asked Director of Technology Ben Sebrowski if anyone sent in a message for Public Comments.

Director Sebrowski said he received no messages or "raised hands".

Supervisor Scott closed Public Comments.

ITEM 2: WOODBURY WATER MAIN and LOW-PRESSURE SEWER CONTRACT

Jason Mayer, Giffels Webster, said this is a project to extend water and sewer to the Glengary Elementary School at the end of Woodbury Street. The project was put out for bid prior to Governor Whitmer's Executive Order. We received the bids electronically or via bids placed in the drop box at the Township Hall. Five bids were received. Superior Excavating, Inc. was the low bidder at \$318,722.00.

**ITEM 2: WOODBURY WATER MAIN and LOW-PRESSURE SEWER CONTRACT
(continued)**

Mr. Mayer asked for this meeting tonight so the contractor can get started on submittals and planning so the project will not be delayed and prices will not change significantly. Superior Excavating Inc. will not begin construction until they receive word from the Township to do so. Glengary Elementary would like to get this project installed before they begin their work on the property. He is asking for approval of the project budget not to exceed \$450,000.00. This will be paid for by Walled Lake Schools. Walled Lake Schools will deposit escrow for this project.

Hans Rentrop, Township Attorney, said the agreement with Walled Lake Schools was that Walled Lake Schools will pay for this project. He recommends a contingency in the Motion stating construction shall not commence until escrow is deposited by Walled Lake Schools.

MOTION by Berkheiser, supported by Sovel, to award the contract for Woodbury Water Main and Low-Pressure Sewer (Glengary Elementary School, Project No. 19755.00) to Superior Excavating, Inc. in the amount of \$318,722.00. The project budget shall not exceed \$450,000.00 unless approved by the Township Board of Trustees. This is contingent upon deposit of escrow in the amount of \$450,000.00 by Walled Lake Schools prior to construction.

Trustee Weber – He noticed that the construction contingency is about 20%. This seems to be twice what the normal contingency would be. Jason Mayer said we originally had a contingency of 20% in the agreement. He kept that in there so it did not change the total of \$450,000.00 in the agreement. Trustee Weber asked if the \$450,000.00 is a conservative figure. Jason Meyer answered yes, it is a 20% contingency.

ROLL CALL VOTE

AYES: Berkheiser, Sovel, Creech, Phillips, Weber, Magner, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY

Supervisor Scott said the Township Board of Trustees Regular May Meeting will most likely be held electronically because of Governor Whitmer's Executive Order. He asked if anyone has a topic they would like to discuss at the meeting then forward it to Clerk Creech so she can place it on the agenda.

Trustee Magner asked if there is anything crucial coming up that we need to have a Township Quarterly Discussion Meeting or will the meeting be cancelled? Supervisor Scott said as far as he knows there is nothing urgent that we need to discuss or take action on. He asked if anyone has a topic they would like to discuss at the Quarterly Discussion Meeting then send it to him after this meeting or tomorrow so he can give Clerk Creech time to post a notice of the meeting. There will be no Quarterly Discussion Meeting if there is nothing pressing to discuss.

ITEM 3: ADJOURNMENT

As there were no other matters to come before the Board.


MOTION by Scott, supported by Magner, to adjourn the meeting at 5:42 p.m.

ROLL CALL VOTE

AYES: Sovel, Magner, Creech, Phillips, Weber, Berkheiser, Scott

NAYS:

MOTION CARRIED UNANIMOUSLY



Melissa Creech, Clerk
Charter Township of Commerce