

**Charter Township of Commerce
Downtown Development Authority Board Meeting
Tuesday, December 19, 2023**

12:00 PM

In the Township Kitchen for the DDA Holiday Luncheon

AGENDA

CALL TO ORDER

ITEM 1A: Approval of Minutes: Tuesday, November 14, 2023 Regular Meeting

ITEM 1B: Welcome Robert Sackleh to the DDA Board

ITEM 2: Public Comments

ITEM 3: OCSO Update

ITEM 4: DDA Informational Meeting
A. Insite Commercial Report
B. Asset & Liability Report
C. Q&A

ITEM 5: Attorney's Report – Extension Request for 0.44-acre Parcel, Commerce Downtown LLC II

ITEM 6: Director's Report

ITEM 7: Engineer's Report

ITEM 8: Planning Director's Report

ITEM 9: Committee Reports
A. Finance Committee
 1) 2023 DDA Budget Amendments
 2) 2024 DDA Budget Final
B. Public Relations Committee
C. Marketing Committee

ITEM 10: Approval of Warrants and/or Carryovers, Add-ons, Revenue & Expenditure Report

ITEM 11: Other Matters
A. Administrative Contracts
B. New CTP Map
C. Outrun Hunger Letter

ITEM 12: Adjournment – Happy Holidays!

**Next Regularly Scheduled Meeting is
Tuesday, January 16, 2024 at 12:00 PM**