

**CHARTER TOWNSHIP OF COMMERCE  
TOWNSHIP BOARD OF TRUSTEES MEETING**

**April 12, 2022**

2009 Township Drive  
Commerce Township, Michigan 48390

**CALL TO ORDER:** Supervisor Larry Gray called the meeting to order at 7:00 p.m. and introduced the members of the Board.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Present: Larry Gray, Supervisor  
Melissa Creech, Clerk  
Molly Phillips, Treasurer  
Robert Berkheiser, Trustee  
Rick Sovel, Trustee  
George Weber, Trustee

Absent: Vanessa Wagner, Trustee (excused)

Also Present: Hans Rentrop, Township Attorney  
Janet Bushey, Director of Finance/Human Resource  
Dave Campbell, Planning Director  
James Dundas, Fire Chief  
Emily England, Senior/Parks and Recreation Director  
Jay James, Building Official  
Jason Mayer, Giffels Webster Engineers  
Mark Schoder, Maintenance Director

**APPROVAL OF MINUTES**

**MOTION** by Sovel, supported by Creech, to approve the March 8, 2022 Regular Township Board Meeting minutes, as submitted.

**MOTION CARRIED UNANIMOUSLY**

**PRESENTATIONS**

**A. Kevin Donnelly – Plante Moran CRESA**

Kevin Donnelly gave a final board project update on Fire Station #03. The Fire Department moved into Fire Station #03 approximately 4 months ago. The project is under budget at 98% completion.

**ITEM 1:4-12 APPROVAL OF AGENDA**

**MOTION** by Sovel, supported by Creech, to approve the April 12, 2022 agenda with the following changes: add **B. Windmill Farms to PRESENTATIONS.**

**MOTION CARRIED UNANIMOUSLY**

**B. Windmill Farms**

Supervisor Gray gave background information on 2552 Wixom Road (the horse farm property) starting from the time Commerce Township acquired the property up until today. He stated the Township appointed a subcommittee for the horse farm and they report their findings and recommendations to the Township Board. In the subcommittee's report it states less than 1/2 of 1% of Commerce Township residents were using the equestrian facility.

**ITEM 2:4-12 PUBLIC COMMENTS**

Supervisor Gray opened Public Comments.

The following were present in support of Windmill Farms.

Alice Kitson, 452 Aspen Drive, Wixom Michigan.

Sara James, 2479 Willow Way Drive, Commerce Twp, Michigan. She moved to Commerce Township because of the green space and is concerned the Township will sell the property to a developer. Her children are involved with the Equestrian Program at Windmill Farms.

Tara Golaszewski 2174 Four Oaks, Commerce Township, Michigan.

Margaret Atwood, 8820 Wise Road, Commerce Township, Michigan.

Susan Robertoy, 3387 Curewood, Waterford, Michigan.

Cheryl Mueller, 4889 Driftwood Drive, Commerce Township, Michigan.

Reema Shah, 3388 Fox Woods Court, West Bloomfield, Michigan

Lexi Kantor, 31145 Kingswood Blvd, Novi, Michigan

Kathleen Kargula, 45667 White Pines Drive, Novi, Michigan.

Mitesh Shah, 3388 Fox Woods Court, West Bloomfield, Michigan

Barry Robotnick, 4910 Carroll Lake Road, stated this is the only township owned equestrian facility in the immediate area.

**ITEM 2:4-12 PUBLIC COMMENTS (continued)**

Lisa Geary, 42441 Ravina Lane, Northville, Michigan.

Emily Kable, 262 John M Ave., Clawson, Michigan.

Carrie Hancock found it interesting that Supervisor Gray said less than 1/2 of 1% of Commerce Township residents were involved with Windmill Farms. She thinks this may have been drawn from the statistics of the rider registration forms that were turned over to the Township. She said Commerce Township residents have been exposed to the horses by The Concerts in the Parks, events at the library, pony rides at Wixom's Founders Festival, Easter pony rides at Byers Farm, in house Boy Scouts merit badge programs, birthday parties and equestrian team shows. She feels this is substantial programming during COVID. If we tracked these events, it may help the Township to understand how much Commerce Township residents benefit beyond just the location of the horse farm.

Supervisor Gray closed Public Comments.

**ITEM 3:4-12 PUBLIC HEARINGS**

**A. Establishment Resolution – Dickert Street Water Main SAD**

Supervisor Gray opened the Public Hearing.

There were no public comments.

Supervisor Gray closed the Public Hearing.

**MOTION** by Sovel, supported by Creech, to approve The Resolution of The Township Board of The Charter Township of Commerce Determining to Undertake an Improvement Project and to Establish and Maintain a Special Assessment District to Pay Costs Associated Therewith and Approving the Plans and Estimates of Costs Therefor Dickert Street Water Main Special Assessment District, post and publish according to law.

**MOTION CARRIED UNANIMOUSLY**

**B. Establishment Resolution – Boyer Street Paving SAD**

Hans Rentrop, Township Attorney, explained the Resolution.

Supervisor Gray opened the Public Hearing.

There were no public comments.

Supervisor Gray closed the Public Hearing.

**MOTION** by Sovel, supported by Creech, to approve the Resolution of The Township Board of The Charter Township of Commerce Determining to Undertake an Improvement Project and to Establish and Maintain a Special Assessment District to Pay Costs Associated Therewith and Approving the Plans and Estimates of Costs Therefor Boyer Street Paving Special Assessment District, post and publish according to law.

**MOTION CARRIED UNANIMOUSLY**

**ITEM 4:4-12 BOARD APPOINTMENTS**

**A. Barbara Garbutt - Reappointment to the Library Advisory Board for a 3-Year Term Ending May 31, 2025.**

Barbara Garbutt was present.

**MOTION** by Gray, supported by Weber, to reappoint Barbara Garbutt to the Library Advisory Board for a 3-Year Term Ending May 31, 2025.

**MOTION CARRIED UNANIMOUSLY**

**B. Barry Hiscox - Reappointment to the Library Advisory Board for a 3-Year Term Ending May 31, 2025.**

Barry Hiscox was present.

**MOTION** by Gray, supported by Creech, to reappoint Barry Hiscox to the Library Advisory Board for a 3-Year Term Ending May 31, 2025.

**MOTION CARRIED UNANIMOUSLY**

Clerk Creech requested **ITEM 7:4-12 NEW BUSINESS A. Kickstand Brewery Special Liquor License Application** be moved after **ITEM 4:4-12 BOARD APPOINTMENTS**

Hans Rentrop, Township Attorney, said they are requesting approval to submit an application to the Michigan Liquor Control Commission for a temporary outdoor service permit for an Oktoberfest event to be held on 9-17-2022. He said Lt. Reyes and the Fire Department did not have any issues with this request.

Brendan Rogers, Kickstand Brewery, 3050 Union Lake Road, Commerce Township, Michigan, said he will also have an outdoor DJ for music.

Mr. Rentrop recommends the Board include approval for an entertainment permit if they approve the application.

**MOTION** by Weber, supported by Creech, to approve an application to the Michigan Liquor Control Commission for a temporary outdoor service permit and an entertainment permit for an Oktoberfest event to be held on 9-17-2022 by Kickstand Brewery at 3050 Union Lake Road, Commerce Township, Michigan.

**MOTION CARRIED UNANIMOUSLY**

**ITEM 5:4-12 CONTRACT AWARDS AND AGREEMENTS**

**A. Peninsular Park Paving SAD – Deposit Agreement with the RCOC for Crack Sealing**

Hans Rentrop, Township Attorney, said the Agreement provides for the RCOC to hold \$10,000.00 in an account to pay their contractors to perform future maintenance crack sealing work on the roads within the Peninsular Park Paving SAD. Upon execution of the Agreement, the RCOC will invoice the Township and the Township will remit

**ITEM 5:4-12 CONTRACT AWARDS AND AGREEMENTS (A. Peninsular Park Paving SAD – Deposit Agreement with the RCOC for Crack Sealing continued)**  
\$10,000.00 from the project funds. The crack sealing work will be performed until the funds are depleted.

**MOTION** by Berkheiser, supported by Phillips, to approve the Deposit Agreement for Crack Sealing between the Board of County Road Commissioners of the County of Oakland, Michigan and the Township of Commerce, and authorize the appropriate signatures. **MOTION CARRIED UNANIMOUSLY**

**B. Benstein Water Main Phase I**

Jason Mayer, Giffels Webster Engineers, recommends the Benstein Road Water Main Phase One Project construction contract be awarded to the low bidder, D.V.M. Utilities, Inc. in the amount of \$2,894,895.00. Final payment will be based on unit prices quoted in the Proposal and final field measurements. The project cost will not exceed \$3,590,000.00 without prior authorization from the Township Board.

**MOTION** by Berkheiser, supported by Sovel, to award the Benstein Road Water Main Phase One Project construction contract to the low bidder, D.V.M. Utilities, Inc., in the amount of \$2,894,895.00. The total project cost shall not exceed \$3,590,000.00 and authorize the appropriate signatures.

**MOTION CARRIED UNANIMOUSLY**

**C. Hickory Glen Park Improvements**

Jason Mayer, Giffels Webster Engineers, said three (3) bids were received and the low bid was submitted by Best Asphalt, Inc. based in Romulus, Michigan at \$419,374.75. The total project cost not to exceed \$532,605.93.

**MOTION** by Berkheiser, supported by Creech, to award the Hickory Glen Park Improvements project to Best Asphalt, Inc. at a cost of \$419,374.75 and the total project cost shall not exceed \$533,000.00.

**MOTION CARRIED UNANIMOUSLY**

**D. USF Water and Wastewater Rate Studies**

Jason Mayer, Giffels Webster Engineers, gave an update on the financial projection for the Water Department. Dawn Lund, UFS recommends the Township consider an update to the financial projection to evaluate if the current rates will be sufficient with the new capital and wholesale rates.

**MOTION** by Berkheiser, supported by Phillips, to contract with Utility Financial Solutions, LLC, to perform a water and wastewater rate study at a cost not to exceed \$17,500.

**MOTION CARRIED UNANIMOUSLY**

**E. Lystek System Construction Agreement**

Jason Mayer, Giffels Webster Engineers, said the Lystek Project was originally presented in early 2020 for consideration. At that time, the preliminary project cost

**ITEM 5:4-12 CONTRACT AWARDS AND AGREEMENTS (E. Lystek System Construction Agreement continued)**

estimate was \$5,400,000. Since that time, the Board approved \$270,000 to be expended to obtain permits for the project and we expect to receive permits in April 2022. To date, the Township has expended \$270,000 for the 30% design plus a small portion of the costs for bond Council to assist with the SRF Loan Application.

As part of the permitting process and coordination with the WRC during detailed design, several items have been added to the scope since the preliminary pricing was obtained.

The final project costs are:

Construction Costs	\$6,185,000.00
Allowance for VFD Installation	\$ 75,000.00
Allowance for Dewatering System	\$ 186,000.00
30% Plans / EGLE Permit (Lystek) - Completed	\$ 270,000.00
Engineering* (3%)	\$ 185,550.00
Bond Counsel / Financial Advisor	\$ 44,500.00
<u>ESTIMATED PROJECT TOTAL</u>	<u>\$6,946,050.00</u>

**MOTION** by Weber, supported by Berkheiser, to approve an expenditure of \$6,950,000 to fund the Lystek System wastewater treatment system and authorize the Supervisor to sign the Resolution after the Township Attorney's approval.

**MOTION CARRIED UNANIMOUSLY**

**ITEM 6:4-12 OLD BUSINESS**

**A. StoryWalk Frames Installation – Library**

Alyson Lobert, Library Director, is requesting approval for the purchase of 24 StoryWalk frames for installation along the sidewalk on the south side of the library.

The goal of the StoryWalk installation is to help build children's interest in reading while encouraging healthy outdoor activity and use of our beautiful Dodge Park.

The StoryWalk frames would be purchased from Pannier, the vendor with the lowest quote and the longest warranty, at a cost of \$6,573.

The StoryWalk frames will be installed by Commerce Township's Maintenance Department.

**MOTION** by Berkheiser, supported by Creech, to approve the purchase of 24 StoryWalk frames from the low bidder, Pannier (Quote E000043810-B dated 4-4-2022) at a cost not to exceed \$6,600. Funds to come from the Library's 2022 Budget.

**MOTION CARRIED UNANIMOUSLY**

**B. Rental Inspection Program**

Jay James, Building Official, presented, for the Board's review, a preliminary inspection checklist and anticipated costs for permits for the rental program.

**ITEM 6:4-12 OLD BUSINESS (B. Rental Inspection Program continued)**

Discussion ensued on the fees charged, short and long term rentals, limit of vehicle parking, complaints from renters, legality of entering the property for inspection, possibility of owners having to obtain permits for electrical/plumbing, protecting residents from landlords not providing a safe environment, Airbnb, Bed and Breakfast operations and notice to residents advising them of the Ordinance for the Rental Inspection Program.

**MOTION** by Phillips, supported by Gray, to move forward with creating a Rental Ordinance and fee structure for Single Family, Multiple and Commercial Structures.

Discussion: Airbnb and Bed and Breakfast operations need further review.

**ROLL CALL VOTE:**

**AYES:** Phillips, Gray, Creech, Weber

**NAYS:** Berkheiser, Sovel

**ABSENT:** Magner

**MOTION CARRIED**

**C. An Ordinance to Amend the Code of Ordinances to be Known as Code Amendment Ordinance No. 1.057 – Sidewalks and Recreational Pathways**

Hans Rentrop, Township Attorney, said the proposed amendment regulates the construction, maintenance, and repair of sidewalks and recreational pathways in Commerce Township.

**MOTION** by Berkheiser, supported by Phillips, to approve an Ordinance to Amend The Code of Ordinances, Charter Township of Commerce, Oakland County, Michigan to be Known as Code Amendment Ordinance No. 1.057.

**MOTION CARRIED UNANIMOUSLY**

**ITEM 7:4-12 NEW BUSINESS**

**A. Kickstand Brewery Special Liquor License Application (moved after ITEM 4:4-12 BOARD APPOINTMENTS)**

**B. Charitable Gaming License Application – The Heroes Operation**

Hans Rentrop, Township Attorney, said The Heroes Operation is requesting approval for a charitable gaming license to raffle off a recreational vehicle at the annual event that it hosts each summer at the Silver Lake Dunes, in Mears, Michigan. Their principal place of business is at 4165 Martin Rd. Commerce Township, Michigan.

He advised the Board if they conclude that Heroes Operation conducts its principal activities within the Township, the Board may pass a resolution recognizing it as a local organization.

**ITEM 7:4-12 NEW BUSINESS (B. Charitable Gaming License Application – The Heroes Operation continued)**

**MOTION** by Berkheiser, supported by Creech, to approve Local Governing Body Resolution for Charitable Gaming License for The Heroes Operation.

**MOTION CARRIED UNANIMOUSLY**

**C. Finance/Human Resource Assistant Job Description**

Janet Bushey, Director Finance/Human Resource, is requesting approval of the Finance/Human Resource Assistant Job Description.

**MOTION** by Creech, supported by Sovel, to approve the Charter Township of Commerce Finance/Human Resource Assistant Job Description.

**MOTION CARRIED UNANIMOUSLY**

**D. Play Equipment – Bicentennial Park**

Emily England, Senior/Parks and Recreation Director, is requesting approval to submit a grant application for play equipment at Bicentennial Park.

**MOTION** by Berkheiser, supported by Weber, to approve the request of the Parks and Recreation Committee to submit a grant application to purchase play equipment at Bicentennial Park at a cost not to exceed \$55,000.

**MOTION CARRIED UNANIMOUSLY**

**E. Play Equipment Replacement – Richardson Community Center**

Emily England, Senior/Parks and Recreation Director, is requesting approval to purchase two (2) pieces of play equipment to replace two (2) pieces of play equipment that are broken and cannot be repaired at the Richardson Center.

**MOTION** by Berkheiser, supported by Weber, to approve the request of the Parks and Recreation Committee to purchase one (1) Swift Twist Spinner and one (1) Comet Spinner from Snider Recreation (estimate #032522-2 dated 3-25-2022) for the Richardson Center not to exceed \$6,100.00. Funds to come the Building and Grounds Maintenance Fund.

**MOTION CARRIED UNANIMOUSLY**

**F. Phase I Archaeological Survey - Victory Park**

Emily England, Senior/Parks and Recreation Director, said a requirement of the Land and Water Conservation Fund grant is to complete a review by the State Historic Preservation Office. This was done by an Archaeologist who recommends that a Phase I archaeological survey be done within the entire project area. The recommendation for this survey is based on the potential for Native American sites based on a study conducted by the Office of the State Archaeologist in 1996. The Nike Missile site also created a need for the survey as its status with the National Register is listed as "More information needed/unevaluated". She is requesting \$35,000 to complete a Phase I survey for Victory Park.



**ITEM 7:4-12 NEW BUSINESS (F. Phase I Archaeological Survey - Victory Park continued)**

**MOTION** by Weber, supported by Creech, to authorize the Director of Parks and Recreation to expend up to \$35,000 for the Phase I Archaeological Survey for Victory Park.  
**MOTION CARRIED UNANIMOUSLY**

**G. American Rescue Plan (ARP)**

Supervisor Gray said the Subcommittee recommends allocation of the \$2,055,795 received from the American Rescue Plan as listed on Supervisor Gray's spreadsheet.

\$50,000 to the Fire Department to offset the cost to Plant Moran CRESA for construction of Fire Station #03.

\$100,000 to Bicentennial Park to offset the cost of park rehab.

- It was agreed to use the money to demolish the old Township Hall building.

\$250,000 for a new back-up Medic truck to be used for special events and as a backup for the Fire Department.

\$250,000 for the Oakland County Sheriff's substation project.

\$1,000,000 to the Lystek program.

\$20,000 for Township Hall HVAC.

\$23,000 (\$4,600 yearly for 5 yrs.) for training software for the Fire Department.

\$13,244 for the Nixle program.

\$30,000 to the Richardson Center for lost revenue from rentals during the 2019/20/21 years due to the pandemic.

\$43,500 for Township essential workers who have not already received essential worker pay (Full and part time employees who worked in 2021 and are still employed: \$500.00 for part time employees and \$1,000 for full time employees). Elected officials not included. (Includes employer portion of FICA).

Trustee Berkheiser:

- Where is the responsibility for getting your own continuing education hours vs the Township reimbursing or paying for it? He feels the ARP money comes from our taxes and should benefit the community and not an employee's continuing education.

**ITEM 7:4-12 NEW BUSINESS (G. American Rescue Plan (ARP) continued)**

- He is not in agreement to allocate ARP money to the Township HVAC, training software, Nixle, Richardson Center, essential workers. He would rather see the money go towards the Sheriff's substation or to the Lystek System.
- He questioned why we would use a new Medic truck as a backup and special event truck and not use one of the older trucks we have. He is not opposed to this but requested an update on the vehicle replacement plan.

**MOTION** by Sovel, supported by Phillips, to approve the American Rescue Plan (ARP) money expenditures as identified in Supervisor Gray's spreadsheet schedule and the remaining \$522,551.00 will be dedicated towards the Sheriff's Sub-Station.

**ROLL CALL VOTE:**

**AYES:** Sovel, Phillips, Creech, Weber, Gray

**NAYS:** Berkheiser

**ABSENT:** Magner

**MOTION CARRIED**

**ITEM 8:4-12 ORDERS**

**MOTION** by Sovel, supported by Berkheiser, to approve the Orders and Add Ons.

**MOTION CARRIED UNANIMOUSLY**

**ITEM 9:4-12 OTHER MATTERS**

Trustee Weber –

- The Property Subcommittee met yesterday and they are almost complete with the division of the log cabin properties. As soon as that is completed we will develop and send out a Request for Proposal (RFP) to sell the properties we previously agreed upon. Criteria for the RFP will include 20% for qualifications, 40% for experience and local knowledge of the area and 40% proposed fees. The subcommittee will meet to review the proposals and forward their recommendations to the Township Board for approval at their May or June 2022 meeting.
- Informational only – He asked Fire Chief Dundas about the number of runs that were going to assisted living facilities. Westlake Health Campus and The Avalon of Commerce Township had anywhere between 100 – 120 runs each in 2021. We need to keep in mind what the impact will be on our resources because two more large senior facilities (one on Crumb Rd. and one on 14 Mile Rd.) just opened up in the Township.
- To Alyson Lobert - The Dolly Parton Imagination Library is a great program.

**ITEM 9:4-12 OTHER MATTERS (continued)**

Trustee Berkheiser -

- Wise Woods kiosk has been installed. Does the contractor pull out the "silt" fence? Jason Mayer answered yes the fence will be removed once the grass is established and then Jay James will close out the soil erosion permits.
- He noticed in the Sheriff's Department report that the holiday overtime is already  $\frac{3}{4}$  the way paid out.
- What are we doing with the write ups for residential encroachments on Township property? Jay James said letters will be sent out to the residents. They will begin writing tickets if the encroachments are not removed.
- Byers house update? Emily England said we are waiting for the Dailey Company to contact us. Hans Rentrop will follow up on Monday, April 18, 2022.
- Do we need to approve the Lakes Youth Assistance or just let it expire? Clerk Creech said we do not have to do anything.

Trustee Sovel -

- Highland Park has not paid into the Great Lakes Water Authority for the past 10 years and now they want to assess that cost to everyone in the system. If the Township is assessed, he is wondering if we want to put the Township's assessed amount into escrow. Hans Rentrop will review the contract with Great Lakes Water Authority and advise the Board of their options.

Supervisor Gray -

- Next month Oakland County will present the NET Program.
- The NET Deputy for the Township will retire next month.
- We will only have four Township Board members that will be present for the Township's April 26, 2022 meeting so it may be canceled.
- Community Funding Program - He put in \$1,200,000 for the Sheriff's Sub-Station, \$450,000 up to \$650,000 for Bicentennial Park rehab, \$300,000 for the Fire Department training room at Station #04 and \$250,000 for the library's kiosk at nursing homes.
- The Fog lawsuit has been settled for \$1,500.
- Nixle system is up and running.
- Moving forward with the CGI.
- WOTA wants us to sign the Letter of Intent to enter into a interlocal agreement with them for a RAISE grant they want which will bring in approximately \$8,000,000 for WOTA operations. It was the consensus of the Board not to sign the Letter of Intent.
- Oakland County Commissioners are looking into mandatory opt-in for a smart system at .1 mill.
- Last month Dave Campbell presented a proposal from Shaw Electric for replacement of the lights on the M-5 bridge. Dave has spent numerous hours and spent close to \$5,000 for companies to come out and look at the project. He

**ITEM 9:4-12 OTHER MATTERS (Supervisor Gray continued)**

- would like to move forward with this project. Supervisor Gray recommends we relocate the entire lighting system on the bridge.

**MOTION** by Gray, supported by Berkheiser, to contract with Shaw Electric and approve \$113,000 to refresh and relocate the 13 light strips and drivers on the M-5 bridge. Funds to come from the General Fund.

**Discussion:**

Trustee Weber has a concern with spending this amount of money without putting the project out for bid. We should put a RFP on Bidnet.

Dave Campbell, said we do not know how we would state what the specifications are in order to go out for bid. We would be taking Shaw Electric's proposal and putting it out for everyone else to bid on. It seems unethical to do that. There is approximately a \$10,000 cost for another company to diagnose and submit a proposal because there would be lane closures and bringing in a bucket truck to reach the lighting system to diagnose it.

Trustee Weber agreed we should not share Shaw's proposal. However, the Motion is to replace the entire system and move it to ground level. Therefore, no diagnosis is necessary and it would not be difficult to prepare a bid. The Board requires bids for amounts significantly smaller than this.

**Trustee Weber voted no.**

**MOTION CARRIED**

**ITEM 10:4-12 CLOSED SESSION**

- A. To Discuss Pending Litigation Pursuant to MCL 15.268: Luscombe v. Charter Township of Commerce, et al; Case Number 2022-192393-CZ**

**MOTION** by Creech, supported by Phillips, to enter into Closed Session for the purpose of discussing Pending Litigation Pursuant to MCL 15.268: Luscombe v. Charter Township of Commerce, et al; Case Number 2022-192393-CZ.

**ROLL CALL VOTE:**

**AYES:** Creech, Phillips, Sovel, Weber, Berkheiser, Gray

**NAYS:**

**ABSENT:** Magner

**MOTION CARRIED UNANIMOUSLY**

Entered into Closed Session at 11:10 p.m.  
Returned from Closed Session at 11:15 p.m.

**MOTION** by Creech, supported by Phillips, to return from Closed Session.

**MOTION CARRIED UNANIMOUSLY**

**ITEM 10:4-12 CLOSED SESSION (To Discuss Pending Litigation Pursuant to MCL 15.268: Luscombe v. Charter Township of Commerce, et al; Case Number 2022-192393-CZ continued)**

**MOTION** by Creech, supported by Phillips, to approve the Closed Session minutes and direct the Township Attorney to proceed as discussed in Closed Session.

**MOTION CARRIED UNANIMOUSLY**

**ITEM 11:4-12 ADJOURNMENT**

**MOTION** by Phillips, supported by Gray, to adjourn the meeting at 11:16 p.m.

**MOTION CARRIED UNANIMOUSLY**



Melissa Creech, Clerk  
Charter Township of Commerce