

**Final**  
**CHARTER TOWNSHIP OF COMMERCE**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**Tuesday, October 20, 2020**  
**Commerce Township Hall**  
**2009 Township Drive**  
**Commerce Township, MI 48390**  
**12:00 PM**

In accordance with Public Act 228 of 2020, this meeting was held via Zoom, video conferencing technology.

**CALL TO ORDER:** The Meeting was called to order by Director Stacey at 12:00PM.

**Downtown Development Authority:**

**Present:** Mark Stacey, DDA Director  
James Gotts, Chairperson  
Dan Lublin, Vice Chairperson  
Brian Winkler, Member  
David Scott, Township Supervisor  
Jose Mirkin, Member  
David Smith, Member  
Susan Spelker, Member  
Tim Hoy, Member (arrived at 12:01)

**Absent:** Steve Matta, Member (excused)  
Molly Phillips, DDA Treasurer (excused)

**Also Present:** Thomas Rauch, DDA Attorney  
Debbie Watson, DDA Assistant  
Melissa Creech, DDA Secretary  
Matt Schwantz, Giffels-Webster Engineer  
Randy Thomas, Insite Commercial  
Dave Campbell, Township Planning Director  
Lt. Wendy Reyes, Substation Commander, OCSO  
Ken Milburn, Meeting Moderator, Merge Live

**Item 1: Approval of Minutes**

**MOTION** by Lublin , seconded by Gotts, to approve the Regular Meeting Minutes of September 15, 2020 as presented.

**ROLL CALL VOTE**

**AYES:** Lublin, Gotts, Winkler, Mirkin, Scott, Smith, Spelker

**ABSENT:** Matta, Hoy (arrived 12:01)

**NAYS:** None

**MOTION CARRIED UNANIMOUSLY**

**Item 2: Public Comments**

Director Stacey – Ken, do we have any public on the line?

Ken Milburn – We did have a caller join us. Caller, if you'd like to speak, please press \*9 on your keypad. That will alert us that you'd like to speak.

Okay, caller with the last four digits of 9408, press \*6 to unmute your line. State your name and address for the record.

Larry Gray – I just wanted let you guys know what number was here. My address is 2115 Glen Iris Court.

Director Stacey – Thank you for listening in today, Larry. Do you have any comments?

Larry Gray – No, just wanted to listen in and see how things are going.

Ken Milburn – We did have another public call join. Caller if you'd like to speak, please press \*9 on your keypad. That caller has raised their hand. Caller with the last four digits 4240, please press \*6 to unmute and state your name and address for the record.

Pam Jackson – 5736 Lancaster Lane. I'm here also to listen in at this fabulous meeting. Thank you.

Director Stacey – Thank you for joining us, Pam and Larry. Ken, is that the only public today?

Ken Milburn – That is the only public at this point, Mr. Chair.

Director Stacey – We'll close the public comment section.

### **Item 3: OCSO Report**

Director Stacey – I would like to postpone the Oakland County Sheriff's report due to the video issues that we're having. We'll try to get that on our next agenda.

### **Item 4: Insite Commercial Report**

Randy Thomas provided an overview of the Insite report submitted in the DDA Board's packet.

- Parcels A&H – Shapiro's Barrington development; You can now drive through. There's about 15 buildings that are up. They're looking for the first occupancy sometime in the first quarter of 2021. Other than that, not much new to report.

Director Stacey – Randy, I think actually Jim has pushed it up. He is hoping for before January 1<sup>st</sup> to get his first people moved in. In addition, the landscaping is really coming out nice. He's moving right along. He has some units that even have mini-blinds and shades up. He's close on a number of buildings.

Randy Thomas – Dave, do you want to weigh in on the proposed wall now, or do you want to do it after?

Dave Campbell – Now is as good a time as any. Ken Milburn, I'm going to share the screen. So you can see the northwest corner of the big roundabout at M-5 and Pontiac Trail. Galbraith and his team are proposing a monument sign that would wrap around the corner. This image makes it appear to be straight across, but it actually has a curve to it. It bends around the curve of the roundabout. This would be obviously the nighttime view.

These are called pin letters because they're attached via pins to the brick, and then they're illuminated from behind which gives the halo effect. We think it's a really nice look. They've sweetened the deal by including the Township logo and name on there.

We think this is going to have a couple nice impacts. One is that it will create a decorative element on the northwest corner of the roundabout. Two, we hope it will also have a traffic calming effect, having something that comes up closer to the roundabout and takes away from that wide open feel, and from the racetrack effect that so many people use that roundabout for.

This is something that Planning and Building are working on to get the necessary building and sign permits. I know Mr. Galbraith would love to have this done this season to have it in place as they're working toward their soft opening in December. Hopefully we'll see this in the next few weeks.

Chairperson Gotts – It looks very nice.

Director Stacey – When you actually look at the size of that wall, and you're talking ...

David Smith – It's going to be 70' across!

Director Stacey – Yes, 64' and then 25' on the wing walls, so it's going to be a huge statement piece. You'll note that it says Barrington Apartment Homes at the moment. Ultimately, once he puts in his commercial, he will be changing that to whatever his commercial development is called. Last I heard he was using the term Barrington Commons. I don't know if that's the ultimate name that he puts up, but that is the intent, to put the commercial name on it.

Dave Campbell – I think Jay James is actually going to have Mr. Galbraith put that in writing, that eventually the name change will occur from Barrington Apartment Homes to Barrington Commons, Barrington Place, whatever it might be. Hopefully, that's something we'll get ironed out before Jay signs off on a sign permit.

David Smith – Don't we think the sign is excessive? It's massive. If we ever build across the street, is that sign going to be that big too?

Director Stacey – Absolutely. In addition, you know that he is talking about doing the residential component, and it would probably tie in with smaller ones at the entry points at Walnut Lake so you have consistency. Those are big pieces of property, and when you put a small feature up there, you've got nothing. You want that to look substantial and exciting.

Dave Campbell – I think given the size of the roundabout, I think it's to scale.

Director Stacey – We were excited about that and wanted to share that with you. We'll cut back to Randy.

Randy Thomas –

- Parcel B1 – Aikens, Five & Main; Phase I
  - I don't have a whole lot to report. Obviously because of what has gone down with the pandemic, it has changed the landscape of what's going on with retail. The good thing is a lot of the tenants want options outside of the malls. What Bruce is proposing certainly does deliver that option to the tenant.
  - I've asked for him to give us a report. I think we'll have him come in to next month's meeting to give the Board an update as to where he's at.
  - You may recall that his PUD did allow for 300 apartment units. As Mark alluded, Aikens is working with Galbraith on trying to break ground next year, more than likely, on apartments that would integrate within the retail development.
  - Lastly, the market deal is very much alive. The owner called me, a week before last, and is looking forward to this getting started. He's patiently waiting.
- Parcel B1 – Aikens, Five & Main; Phase II, 14 acres north of Five & Main.

- Parcel B2 – Granger, First & Main; Nothing to report. I still haven't heard from them on their plans moving forward as to disposition of their excess real estate.
- Parcel C – The hard corner of Pontiac Trail and Haggerty Road; We've had numerous inquiries for gas stations. Activity in general has picked up, but I don't have anything solid to report.
- Parcels D&E – Pulte, Merrill Park; Nothing new to report. It has been turned over to the homeowner's association.
- Parcel F – The 3.9 acres just southeast of the Township Hall; We had a medical group that made an inquiry. They disappeared since. The dentist still remains interested and is looking to see what happens with Five & Main.
- Parcel G – Wyncliff; Nothing to report.
- Parcel I – BBI Holdings, Gilden Woods; North of the Township Hall, Nothing to report.
- Parcel J1 – 2.38 acres on the hard corner of Oakley and Haggerty; Like Parcel C, we've had increased activity. Last month we had an industrial user looking at it. Since then, they put an offer on another piece of property within the Township.
- Parcel J2 – NorthPoint, Beyond Self Storage; Nothing to report.
- Parcel K – The orphan piece across the street; I really hadn't had much to report because this is a 1/2-acre and it's tied into the property surrounding it. We have a group out of Atlanta that has made an offer to the DDA, a Letter of Intent. The proposed use is self-storage, possibly mixed-use with retail. They're supposed to be in town tomorrow at 10am to meet with Dave, Mark and whoever else would like to attend. Hopefully they'll bring us an elevation and site plan to look at. My recommendation in discussions is that we should hold off on doing anything with this offer until we really understand what they're planning on doing, since it's a gateway to the main DDA development.
- Parcel L – 1.8 acres on Haggerty Road; We last reported that we had a purchase agreement that was close to being ready for execution. I got a phone call from the operator that has been on our meetings in the past, of the Goddard Schools. She told me that she has to put the brakes on the deal. Apparently there is another site at 13 Mile and Haggerty that is in their system and is now ahead of this project. Before corporate will approve this site, they want to make sure they're not cannibalizing the other location. In my opinion, it's a separate market altogether. I really don't know where this deal goes other than we'll leave it on here until we figure out what she's going to do. She loves the site. I think it will take some time before we'll know.

Director Stacey – We provided her with the traffic counts. For anybody who lives out here, to think that you're driving to 13 Mile and Haggerty rather than here to drop off a kid is not going to happen. On a map, it may look close, but in morning rush hour people aren't going to do it. We'll see what happens with that. I will tell you that this exercise was good because it allowed us to clean up some issues on survey with that parcel, and the adjoining lot owner that had a dumpster on our property. Once we did the survey, we were able to get them to move it with Randy's help. They've been very accommodating. So, we're cleaning up a few issues, and also dealing potentially with a pathway issue, whether we want to hook-up to Haggerty Road. At least we'll be in a better position when the next person comes in.

Randy Thomas –

- Parcel M&N – These are the two out-lots that are being retained in the Five & Main development. Nothing to report. We're taking names and numbers because we don't

know how these will integrate with Bruce when he builds out the retail component of this development.

Director Stacey – Randy, have you heard anything on Williams International?

Randy Thomas – No, I just know there are groups that are looking at it. There's industrial users that are earmarking it. They have a huge number on the land. I don't know if it's achievable in the market today.

If you're looking for other activity in the area, we've got a group that is looking at the Beaumont parcel, early stages. They're aware of the contamination that was found during Pulte's due diligence. They're working through and I think they may have a solution. It's too early to give an indication.

We've got a local business that has put an offer in on 3 acres on Oakley Park for a showroom. Again, premature to speculate.

Director Stacey – Randy, I noticed the United Artists Theater has not opened back up. Do you know anything about that yet?

Randy Thomas – Yes, that's part of Regal. Most likely that has had it's last days of showing movies. There's going to be closures within these movie theaters. The problem is that the boxes in large part are fairly antiquated because they're a single-purpose use. This one is the old style so it doesn't really compete in the market. We've been talking to Regal on what's going to go on with that piece, but the last we were told was that is not going to open up again.

Director Stacey – Okay, so from Five & Main's standpoint that's a positive, assuming we can get theaters back in business with the COVID issue.

Randy Thomas – The jury is still going to be out on that for a while.

#### **Item 5: Director's Report**

- **Updates on Developers** - *(Covered by Randy's report)*
- **MTT Judgments** – None that I'm aware of.
- **HOA Items** –
  - **Merrill Park Holiday Lighting** – They have installed 12,000 white lights on the Christmas trees between their entrance and the roundabout. That is many thousands more than last year, so they're excited. They want to know what the earliest date is that they can turn them on. Obviously the Township does not have any rules or regulations on this. Last year, as an HOA, we said turn them on after November 15<sup>th</sup>. This year I am thinking, with all the negative that's going on in the world, I think we need some Christmas lights. I would like to get this Board's input, but I'm thinking November 1<sup>st</sup>, the day after Halloween, let's turn them on and light it up. What do you think of that?

David Smith – I'm all for that.

Chairperson Gotts – I think that would be fine.

Jose Mirkin – I think it's a great idea, Mark.

Director Stacey – Okay, we're going to let them know to turn them on after November 1<sup>st</sup>.

Susan Spelker – I can't help but think of the *Mame* movie and *We need a little Christmas right this very minute*. Go ahead, light it up.

Director Stacey – That's where I'm going with it too. Okay, so that's the positive. The negative is we've had more graffiti in the tunnel. We have not been able to catch the perpetrators yet. We do have a company scheduled to come out after November 1<sup>st</sup>. I wanted to bring this Board up to date on the concept of cameras for the tunnel. I know last time we had talked about putting up dummy cameras and we were told we couldn't do that because of liability issues. Maybe it is time to put up actual monitored cameras in that tunnel to see if we can bring down the amount of vandalism. I will be looking into that between this weekend and the next for our different options. Considering it's a tunnel that's used every day consistently, you don't want the monitoring to go off just because someone walks through versus someone spray painting. We have to figure out if there is an ability to record a week's worth of activity and maybe we download it. As long as there's no graffiti, we can erase it. I don't know what the options are, but we are going to contact professionals in this area and see what we can do for some type of cameras, unless someone else has a suggestion. We would certainly take any input.

Chairperson Gotts – I think the technology exists readily to put in a non-obtrusive lens with the capacity to be triggered and transferred to a remote facility. I don't think it's inordinately expensive.

Director Stacey – We do have the electrical power down there, which helps. I think our biggest problem is going to be the fact that you have a couple hundred people going through there every week, and you don't want to look at just the ones walking through. How is it going to set it off just when they're spray painting?

Chairperson Gotts – You could trigger it to basically require a certain amount of activation on a timing basis. As long as it's not anything that's visible that the perpetrators could obliterate, that would be preferential.

Susan Spelker – Like you said, Mark, if there's no issue, there's no real reason to review the footage. Just dump it and move on. Only hold it if there's an issue and then go back and review it.

Director Stacey – Yes, so we will work on that. I've got that on Deb's list and we'll report back to you.

Jose Mirkin – Maybe a hidden camera, with the advice of the police. Maybe they can tell us what is the best technology available in a hidden camera that cannot be broken.

Director Stacey – We tried that. We weren't able to get great pictures. That was the problem. We used certain techniques that didn't give us the video we needed. I'm almost thinking to put them up and tell everybody this is being recorded, and you can't get to them to destroy them, so now we'll get you if you do it. Try it that way. We'll look into it and see what we can figure out.

David Smith – What happens if we put some 12' poles at the entrance so they can't get to them, and we watch people who go in and out?

Director Stacey – Maybe that is the answer.

Lt. Reyes – The problem is, with just posting it outside, if you have 25 people that go through there in a time period when we find the graffiti, how do you prove which one did it? Maybe someone would have a backpack with spray paint in it. I'm just telling you how it goes in the court of law. If you don't have good evidence, they're not going to prosecute them. If you're going to go to the extent of having cameras, why not have them show the tunnel? That would be my opinion.

Director Stacey – Yes, and we could certainly do a couple of them inside the tunnel. Originally I was thinking just on the tunnel walls because that's where the graffiti is in general, but they were spray painting the sidewalks at one time too. I don't know the answer, but we're going to figure out something to catch these people.

Lt. Reyes – We've had three different spray paintings that happened most recently. I had my deputies checking it. They went back and there was fresh paint, they could smell it and see new writing. We're planning to do some things we can do, but we can't sit on a tunnel 24 hours a day. If you could get some video, it would be extremely helpful.

Director Stacey – Thank you. I'll work with you on that.

Director Stacey continued his report.

- **HOA Budget** – We're working on the 2021 budget, getting that ready to go out to the board members.
- **Dues** – Final quarterly dues invoices were sent to Wyncliff and Merrill Park. Everyone is current.
- **Tax Forms** – All tax forms have been submitted.
- **Lighting - CJs Lighting, Chris Niestroy; Shaw Electric, Mark Feters**
  - All of our light poles except two are now working. We were short a driver, and we have to pull one of the light poles. There's an electrical issue at the base.
  - That took care of most of our in stock lighting parts. We have made another lighting order purchase with Conserva, including heads, poles, and assorted parts, in the amount of \$19,627. We've paid half. They're custom made. Once they come in, we'll pay the second half. This works out better. We get free shipping. We have the parts onsite. Because it takes anywhere from 8-10 weeks to get them in, we're not waiting around to do the replacements when someone runs over the light poles.
  - We're in good shape for the start of winter, but as you know, this is always the time where people run everything over.
- **Landscaping - United Lawnscape, Brian Sparks; Rousseaux Excavating**
  - United is working onsite.
  - We included a number of bills from Rousseaux Excavating. He is a vendor who has done work for us in the past. He's going to do more onsite work for the HOA. He has given us a very good set of hourly pricing, doing everything from trail maintenance to taking care of the big tree that had fallen and blocked the trail. We're happy with his pricing and the quality of his response. Finding someone who is willing to get out there and deal with the issues this year has been harder than normal, so we're excited to have him join the team.

- **Irrigation - Michigan Automatic Sprinkler, Mike Rennie**
  - Our system has been winterized.
  - I received the bill this morning. We weren't scheduled until the end of November, but they finished it early because they had some spare time.
- **Other**
  - **Phragmites –**
    - You'll see there is a bill in the packet for \$13,500 from the professionals who treated on 9/30/20.
    - We have sprayed the chemicals for the second year in a row.
    - These chemicals are not as strong or as good as we were able to use the first year due to new DEQ or EGLE regulations for the conservation easement.

#### **Item 6: Attorney's Report**

Attorney Rauch – Things remain relatively quiet, as Randy reported. We were hoping to have an agreement for Goddard School on Parcel L. That was put on hold. We were virtually ready to go if the developer could get approval of the franchise, but no so far.

We were helping a bit with the LOI for the small, former MDOT field office, Parcel K, on the south side of Pontiac Trail. That also remains open. Otherwise, not much activity and pretty quiet.

#### **Item 7: Engineer's Report**

Matt Schwanitz – Other than a few information requests by some of the current owners and potential buyers, it's been a quiet month.

Director Stacey – Thank you for getting the information we needed.

#### **Item 8: Planning Director's Report**

Dave Campbell, Township Planning Director, shared the following with the Board members:

- A number of the things I had were covered, and obviously you have a copy of my report that I know you all diligently read.
- Pulte is moving ahead with the Martin Townhomes proposal, which is about 100 units across from Township Hall on the former driving range property. They need to amend the zoning on the property, so there will be a public hearing at the Planning Commission's November 9<sup>th</sup> meeting.
- The 84 Lumber rezoning was approved by the Township Board. This is in the Homestead Industrial Park on the west side of Martin on Pioneer Drive. 84 Lumber will likely be back in front of the Planning Commission soon with a detailed site plan.
- An update on the M-5 billboard next to the pedestrian bridge over M-5; Adams Outdoor Advertising has told us that they're slowing down a bit on some of their billboard installations because of COVID and a drop in traffic counts. They're reevaluating their billboard placements, but with this one in particular, they're still moving ahead with it. I think their intent is to start work on it before the end of the year.

Director Stacey – For the Pulte development, that's just north of Merrill Park, correct?

Dave Campbell – Yes, right next door to Merrill Park to the north.



Director Stacey – Their intent would be to take down those industrial/office buildings that front Martin Road, right?

Dave Campbell – Right, the intent would be to demo the existing buildings. These would be owner-occupied units. These would not be rentals.

Director Stacey – The huge positive from Merrill Park’s standpoint is that rather than having industrial next to them, they would end up with very nice housing to act as a buffer, as a step down to the industrial. We’re hopeful that Pulte is able to pull this off. It would be a nice addition.

Supervisor Scott – A proxy vote was forwarded in an attempt to relocate poles in the area, off Martin and Ridgeway. Is that going to complicate things for Pulte by relocating the telephone poles on their property?

Dave Campbell – I don't think so. I’ve looked at a preliminary sketch of where they want to do the poles, and it didn’t look like it would be problematic for Pulte. The motivation behind moving those poles is Hercules, one of the users over there, wants to put an expansion on the back of their building.

The last thing I’ll mention about that Pulte project is that they’re building the same townhome product down in Novi, on the west side of Novi Road, south of Grand River. Most of those are done and people are living in them.

#### **Item 9: Committee Reports**

- A. Finance Committee – Director Stacey – We’re just finishing up, waiting up for Township budget approval. We will be bringing back our 2021 budget to this Board next month. Remember that we approve the budget, it goes to the Township Board and is integrated into their budget. Once they approve theirs, we have to bring it back here the following month for final approval.
  
- B. Public Relations Committee – Jose Mirkin – Because of the pandemic, there's nothing new to report regarding the K-12 Art Exhibition that we organize every year with Walled Lake Schools and the DIA at our public library.  
The lady who was in charge of the DIA Inside-Out program left the DIA. She found a better job. So, I'm waiting for the DIA to let me know who her replacement is so we can start dealing with the 2021 Inside-Out program in Commerce Township. We will plan with that person, where and when we will be doing the reproductions of the DIA masterpieces.
  
- C. Marketing Committee – David Smith – Nothing new to report. Randy did his usual good job. It has been slow out there watching what the pandemic does. I have to tell you though, the world in construction is still moving ahead. Let’s hope it just keeps going that way.

#### **Item 10: 2021 DDA Meeting Schedule**

Director Stacey – I have enclosed the meeting schedule in your packet. We have had Susan Spelker proof it for any potential conflicts, and she gave it the okay. Thank you, Susan. I would like to get approval for the 2021 Meeting Schedule.

**MOTION** by Gotts, supported by Mirkin, to approve the 2021 DDA Meeting Schedule as presented.

**ROLL CALL VOTE**

**AYES:** Gotts, Mirkin, Hoy, Spelker, Smith, Scott, Lublin, Winkler

**ABSENT:** Matta

**NAYS:** None

**MOTION CARRIED UNANIMOUSLY**

**Item 11: Approval of Warrants and/or Carryovers, Add-ons, Revenue & Expenditure**

**MOTION** by Lublin, seconded by Mirkin, to approve the Warrants and/or Carryovers, Add-ons and the Revenue & Expenditure Report.

**ROLL CALL VOTE**

**AYES:** Lublin, Mirkin, Spelker, Smith, Scott, Gotts, Winkler, Hoy

**ABSENT:** Matta

**NAYS:** None

**MOTION CARRIED UNANIMOUSLY**

**Item 12: Other Matters**

Jose Mirkin – I have a question. Who will be in charge of repairs and improvements for the new bridge on M-5? There is a lot of rust coming from the lamps, so somebody will have to see how we can fix that.

Dave Campbell – Jose, the rust is actually coming from those blue wave panels. The wave panels are rusted and the rust is seeping down the white face of the bridge when it rains. The blue wave panels are not supposed to rust. It was a mistake by the contractor. They were supposed to galvanize the steel wave panels before they powder coated them. The contractor has acknowledged the mistake. They have submitted a corrective action plan to MDOT. At some point, hopefully in the near future over the course of the winter, they will come back out and take the panels back down. They'll have to take them to a shop, sandblast, clean and galvanize them, then re-powder coat them and reinstall them sometime in the spring. It's a huge bummer for all of us, but at least the contractor has acknowledged that it's their error and it's on them to fix it.

Director Stacey – I think Mr. Campbell has been working on that for a couple months now already.

Jose Mirkin – Thank you, David, for the feedback.

Dave Campbell – In general terms as far as who is in charge of fixing it, it depends what needs to be fixed. If it's MDOT's actual base bridge, then that's MDOT's authority. If it's any of the additions that the Township put on it, like the blue wave panels or the lighting, then it's on the Township to repair those.

Jose Mirkin – As everybody knows, that bridge is our jewel in Commerce. It's the main entrance so we have to keep it in excellent conditions.

Dave Campbell – Hopefully the rust will be fixed by springtime.

Brian Winkler – I did want to ask Dave Scott a question and that's if he is going to participate in the November 17<sup>th</sup> DDA meeting?

Supervisor Scott – Absolutely. And I have reached out to those candidates that I've had the opportunity to speak with. As I've said in all of my endeavors since I arrived; I will leave it better than I found it and I will assist whoever replaces me. And, hopefully their calendars are prepared

for all of the dates they should be participating in from now until the date of swearing in. There is a luncheon with all of the 2021 supervisors. I did not have this benefit, where the outgoing supervisor took me to the luncheon so I could meet the 20 other supervisors and begin the networking. I believe that's on November 16<sup>th</sup>, as well as other dates, obligations and meetings. I will fulfill that until my last day of November 20<sup>th</sup>. The only thing that would potentially keep me longer is if for some reason, the Bureau of Elections cannot certify the election and I have to remain in office until it's certified.

Director Stacey – Thank you for working with everyone on that, and let's hope they get that certification done right away so no one is upset.

- **The next regularly scheduled DDA meeting is Tuesday, November 17, 2020 at 12:00pm, at which time a DDA Informational Meeting will also be held.**

**Item 13: Adjournment**

**MOTION** by Mirkin, seconded by Lublin, to adjourn at 12:47pm.

**ROLL CALL VOTE**

**AYES:** Mirkin, Lublin, Smith, Scott, Gotts, Winkler, Hoy, Spelker

**ABSENT:** Matta

**NAYS:** None

**MOTION CARRIED UNANIMOUSLY**

*Melissa Creech*

Melissa Creech  
DDA Secretary

10/14/2020 07:49 AM  
User: JBUSHEY  
DB: COMMERCE

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF COMMERCE  
EXP CHECK RUN DATES 10/20/2020 - 10/20/2020  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: DDA  
DDA WARRANT REPORT  
OCTOBER 20,, 2020

Vendor Name	Invoice Date	Description	Amount	Check #
1. DEBORAH WATSON	10/14/2020	DDA ASSISTANT HOURS 9/10 - 10/14/20	1,987.50	
2. KEMP, KLEIN, UMPHREY & ENDLEMAN, PC	10/05/2020	PROFESSIONAL SERVICES THROUGH SEPTEMBER 30, 2020	5,628.95	
3. MARK STACEY	10/14/2020	DDA DIRECTOR HOURS 9/10 - 10/14/20	6,400.00	
TOTAL - ALL VENDORS			14,016.45	
FUND TOTALS:				
Fund 499 - DOWNTOWN DEVELOPMENT AUTHORITY			14,016.45	

10/14/2020 07:51 AM

User: JBUSHEY

DB: COMMERCE

INVOICE APPROVAL BY: INVOICE REPORT FOR CHARTER TOWNSHIP OF COMMERCE

EXP CHECK RUN DATES 09/16/2020 - 10/19/2020

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: DDA

DDA CARRY-OVER REPORT

OCTOBER 2, 2020

Vendor Name	Invoice Date	Description	Amount	Check #
1. DETROIT EDISON				
	09/15/2020	2660 OAKLEY PARK	96.70	2189
	09/15/2020	3106 MARTIN PARKWAY	36.66	2189
	09/15/2020	2581 LIBRARY DR	654.32	2189
	09/15/2020	2579 LIBRARY DR. IRRIGATION	144.12	2189
		TOTAL	<u>931.80</u>	
TOTAL - ALL VENDORS			931.80	
FUND TOTALS:				
	Fund 499 - DOWNTOWN DEVELOPMENT AUTHORITY		931.80	