

**CHARTER TOWNSHIP OF COMMERCE
LIBRARY ADVISORY BOARD MEETING
May 22, 2019
180 E. Commerce Road
Commerce Township, Michigan 48382**

CALL TO ORDER: Barbara Garbutt, Chairperson called the meeting to order at 7:00 pm at the Commerce Township Library.

ROLL CALL:

Present: Barbara Garbutt, Chairperson
Jason Pernick, Vice Chairperson
Betsy LaFond, Secretary
Judy Sternberg
Shane Lakner

Absent: Barry Hiscox
David Scott, Township Supervisor

Also Present: Connie Ozinga, Library Director

ITEM 1: APPROVAL OF AGENDA

MOTION by Lakner, supported by Pernick, to approve the May 22, 2019 Library Board Agenda. **MOTION CARRIED UNANIMOUSLY**

ITEM 2: APPROVAL OF MINUTES

MOTION by LaFond, supported by Sternberg, to approve the Library Advisory Board Meeting Minutes of April 24, 2019, with a correction to page 2, Item 5: Financial Report, 3rd paragraph delete one of the words "check" and page 3 Item 6: Library Director's Report 1st paragraph change "Harland" to "**Hartland**".

MOTION CARRIED UNANIMOUSLY

ITEM 3: PUBLIC COMMENTS

None

ITEM 4: CORRESPONDENCE

None

ITEM 5: FINANCIAL REPORT

Connie Ozinga, Library Director, submitted the April 2019 Statistics and the Revenue and Expenditure Reports for the period ending April 30, 2019. We have spent 33.3% of the budget so far this year.

We are beginning to discuss library expenses in preparation of the upcoming budget year.

ITEM 6: LIBRARY DIRECTOR'S REPORT

a. Summer Reading Club

b. Art on the River (2 days)

Summer Reading Club kicks off June 15, 2019. The theme is "A Universe of Stories", which is meant to be a space theme. Kick off will include the HVCA art fair that will also be on the grounds like they were last year.

c. School Art Show

This month's meeting will be the evening of the reception for the Walled Lake Schools Art Show. Parking may be an issue. Come early to get a cookie and see the art.

d. Digital Media Lab

We are moving forward on the digital media lab. We have purchased a used table. Mark from our Maintenance Department wired the table. We will have two stations to use for converting VHS videos and creating scrap books from photographs and slides. Registration to attend this program will be required.

The White Lake Township Library is closed this month to move to their new building. We are the temporary hold pickup location for their patrons.

ITEM 7: OLD BUSINESS

a. Chairs

The Grand Rapids Jill chairs have arrived. They are in study rooms #1 and #2.

b. Tables, Shelving, Schedules

New tables in the children's area will arrive early June, 2019. The shelving in the teen's area is expected to arrive the end of May, 2019.

Mark from the Maintenance Department moved the coat racks to a different end of the children's room to make an area for a table and display wall.

ITEM 8: NEW BUSINESS

a. Morello Sculpture

Mr. Morello has a Calder like mobile made by his father that he would like to donate to the library. It is an interesting piece, but I am not coming up with a good area to display it. Director Ozinga will have him fill out and submit the proper form needed to donate something to the library for the LAB's review.

ITEM 9: TOWNSHIP BOARD REMARKS

None

ITEM 10: RECOMMENDATIONS TO THE TOWNSHIP BOARD OF TRUSTEES

None

ITEM 11: OTHER MATTERS

Vice-Chairperson Pernick –

- Would like to add that he is opposed to eliminating library penalties as discussed during the LAB April, 2019 meeting. He is in agreement with Chairperson Garbutt's opposition.
- Walled Lake Schools Art Show held at the library tonight was once again a stellar success. He credits Chairperson Garbutt, Director Ozinga and their team as being key to the success of the art show.
- Since the library's existence, we have always looked for ways to promote the library. He asked Chairperson Garbutt if the schools have a Culinary Art Class. She answered "no". He said it would be nice if they did and could hold an event such as this at the library.

ITEM 12: ADJOURNMENT

MOTION by Lakner, supported by Sternberg, to adjourn the meeting at 7:28 pm.

MOTION CARRIED UNANIMOUSLY

*Charter Township of Commerce Library
Advisory Board Meeting
May 22, 2019
Page 4 of 4*


Betsy LaFond, Secretary

The next regular meeting of the Commerce Township Library Advisory Board is scheduled for Wednesday, June 26, 2019.