

**FINAL  
CHARTER TOWNSHIP OF COMMERCE  
PARKS AND RECREATION COMMITTEE MEETING**

*Monday, July 24, 2023*

2009 Township Drive  
Commerce Township, Michigan 48390

**CALL TO ORDER:** Chairperson Walker called the meeting to order at 7:00pm.

**ROLL CALL: Present:** Johnny Walker, Chairperson  
William Petsch, Vice Chairperson  
Barbara Garbutt, Secretary  
Bob Berkheiser  
Krystal Schwartz  
Ron Krueger  
Laura Waterworth

**Also Present:** Emily England, Director, Senior Services/Parks & Recreation  
Allison Kennedy, Asst. to Parks & Recreation Director  
Mark Schoder, Maintenance Director

**COMMUNICATIONS:**

None.

**APPROVAL OF MINUTES:**

**MOTION** by Petsch, seconded by Waterworth, to approve the June 26, 2023, Parks and Recreation Committee Regular Meeting Minutes as written.

**MOTION CARRIED UNANIMOUSLY**

**PUBLIC COMMENTS**

Chairperson Walker opened to Public Comments.

No comments.

Chairperson Walker closed to Public Comments.

**ITEM 1: LEAGUE AND COMMUNITY SERVICE ORGANIZATION REPORT**

**CW3 Soccer – Chris Haney**

- Our final summer camp is next week, Monday through Thursday at Dodge Park.
- The season opens the second weekend of August, but is limited, and then it picks up as we get into September.
- I will get Emily all the dates.
- That's all I have to report at this time.

**Lakes Area Hawks Football & Cheer – Pete Lesner**

- All of our bills are paid and everything is good.
- This year will be our 30<sup>th</sup> straight year for youth football camp.
- We had our certification last week with Commerce Fire Department. We had 9 people get certified, and several of us already are. I talked to Chief Dundas and Stacy Gross about getting our AED machine updated. They're pricing it for us right now. We will have that before the season starts.

- We have the most kids we've had on our team in the past 15 to 18 years. We have over 130 participants this year. That's great for our football team organization.
- Everything is great and we're looking forward to it.

Mr. Berkheiser – When they did the training, does that mean you'll have someone trained when the boys are practicing or on the field?

Pete Lesner – Yes, it was mandatory for all of our head coaches to be there if they weren't already certified.

Mr. Berkheiser – So in theory, whenever there is a practice, there's somebody there.

Pete Lesner – Yes.

Mr. Berkheiser – Okay, thank you.

Pete Lesner – One of our firefighters is on staff also. We take that extremely seriously. Thank you.

#### **Interlakes Girls Softball – Tim Bailey**

- I've come back from retirement. The representative that we had, her daughter is out of the league now so she won't be here.
- We expect a new person coming on in September.
- We had a great season. Our season ended at the end of June.
- Our travel leagues have their drafts coming up in July.
- Our new board members were elected. We have a new president for the first time in more than 30 years. His name is Sean Sutton. Angela is gracefully bowing down and will still be involved with the league and helping in the transition. The new board will start in September.

#### **Motor City Mountain Bike Association – Mike Kearney**

- There's really no update. The trail is still there.
- I think there is a tree down but I haven't gotten the location yet.

#### **Friends of Byers – Dean & Karen Schantz**

- We're gearing up for our Vintage Event on August 13<sup>th</sup>.
- Drive by the barn if you get a chance. Mike and Dean got the top part of the barn resided and the new signs are up. We've been fighting rain for 5 weeks in a row, but they worked through the rain yesterday. We're trying to get the bottom half done and redoing all the way around. The ants have destroyed it. We sprayed, and through the partnership, you guys said you'd take that over.

Mr. Berkheiser discussed the Township's exterminator contract with Director England.

Karen Schantz – I sent Emily information about a girl who does yoga in the park. She inquired about requesting donations for Byers.

Director England – That has been sent to Larry Gray and to our Township Attorney. We have to make sure that the request is not violating any ordinances. I'll be in touch.

Karen Schantz – She's there every week anyway. She thinks that she would have 30 people every Sunday. I prefer that someone is onsite and we know when they will be there.

Mr. Berkheiser – What is the concern, since we have people doing yoga in the park?

Director England – Operating a business on Township property.

Mr. Berkheiser – There are lots of people who do yoga in our parks.

Director England – But if she's being paid for it and operating a business on Township property...

Karen Schantz – She doesn't usually charge. She's just trying to do it to give back to Byers through donations.

Director England – We just have to be sure once we say yes.

Karen Schantz – Other than that, it's business as usual. The barn has been extremely busy. We also enjoyed the concerts in the park; there were really good bands.

Director England – Thank you.

Mr. Berkheiser – Do you have your fall line-up and dates picked, such as fall cleanup, Halloween, Christmas? Are you utilizing the farmhouse now?

Karen Schantz – Yes, we did those dates.

- We will utilize the porch for Boo-Bash, but we don't want hundreds of people traipsing through the farmhouse.
- This year, the farmhouse façade will be The Addams Family.
- We bring people into the house for pictures with the Easter Bunny or pictures with Santa, but they're limited as to the number of people in there at one time. We control that.
- We are by appointment with Boo-Bash.
- We will open the farmhouse for tours in August. It will go up on our Facebook page. We are going to set it up historically like an old farmhouse. I'll let Emily know when it's staged if you want to stop by.
- We'd really like to do something with the upstairs of the farmhouse. It's really a mess. We have a goal to work on that down the road.

Mr. Berkheiser – Put together a plan.

Karen Schantz – Okay, I will do that.

Mr. Berkheiser – If you're doing the fall cleanup after September when the boys get back to school, I'll pass that on to whatever scouts that want to participate.

Karen Schantz – Yes, it will be in October.

Mr. Berkheiser – Do you have dates in October?

Karen Schantz – No, we don't have dates for cleanup because we're working through the holidays, but we always do a fall cleanup.

Mr. Berkheiser – Once you get those, let us know here because there's two Boy Scout troops that could do that service.

Karen Schantz – The Girl Scouts like coming along too.

Mr. Berkheiser – I don't handle that.

Karen Schantz – Okay, I'll do that. Boo-Bash is October 21<sup>st</sup>, and we help out with Trunk-or-Treat the following weekend too.

### **Lakes Athletics Association – Matt Morelli & Jay Fuhs**

- Our summer season is ongoing.
- We have a 7U and a 14U season.
- Fall registration is now open.
- We had over 560 kids for Lakes and LCB this last spring. That's a very good number for us.
- The flagpoles are installed and getting lots of compliments, so thank you for the support on that.
- Our board was reelected in June. We were able to add 4 new board members as well. Our next board meeting is in August. At that meeting, we will start to gather ideas for capital improvements to use for enhancements to our park.

Vice Chairperson Petsch – Did you have any teams go onto the States?

Jay Fuhs – We had none that contributed at States. My 11U team played in Grand Park at Westfield, Indiana, in the world series. We came in 2<sup>nd</sup> place there. Our 17U team won the 18U world series in Canton. This year, I believe those are the only two world series ones. Collectively as a whole organization, we've won 22 total championships this year.

Vice Chairperson Petsch – Make sure you let us know.

Jay Fuhs – I can send you a full breakdown because all the teams send them to me.

Director England – Share it with me too because we can do a social media post about the accomplishments of the leagues. That might help with numbers.

Discussion continued regarding promoting the Lakes program.

Matt Morelli – For our memorial tournament, we either had an LCB Lakes team in the finals or winning the championship at every division. That was one of the first I know of that ever happened.

Jay Fuhs – We had 67 teams come in for that tournament this year, and last year we only had 52. It was a pretty good draw that we've had.

Vice Chairperson Petsch – Wow, very good.

Jay Fuhs – Everybody loved the bleacher pads you put in for us. That was amazing.

Matt Morelli – And the parking renovations.

Vice Chairperson Petsch – That had to help out tremendously.

Jay Fuhs – Yes. Originally, we were thinking the parking lot was going to create some anxiety, but once we got the signage up and the ropes going through, it flowed much better than we thought it would.

Matt Morelli – And the second entrance is a huge factor.

Director England – So, while we have all of the leagues here, as you just sat through our Master Plan work group, we are also going to need photos. If any of your organization members have any action shots that we can include in that Master Plan, please send them my way.

### **Commerce Little League – Paul Kammer**

*An emailed report dated July 18, 2023, was submitted in the packet.*

- *A lot happening with Commerce Little League. We are wrapping up our District Tournament play, which is the first step towards a State Tournament appearance. Currently our 9 year olds, 11 year olds, 12 year olds, and 13 year olds have all won their District Tournaments. 9 year olds don't advance, however, the 11, 12, and 13 year old teams all advance to the State Tournament.*
- *13 year olds already competed in Taylor, winning their first game, but eventually being eliminated by the State Champion, Taylor North.*
- *11 year olds will head to RICHMOND, MI to compete against 12 other District Champions in the State Tournament. Tournament runs 7/21-7/26*
- *12 year olds will head to PETOSKEY, MI for the Official Little League Tournament that is the first step towards the Little League World Series. Tournament runs 7/21-7/26. Here is the MLIVE.com article:  
<https://www.mlive.com/sports/2023/07/2023-little-league-major-baseball-state-tournament-pairings-schedule-history.html>*
- *The 7/8 year olds and the 10 year olds are currently competing in their District Tournaments. The hope is that the 10 year olds will win Districts and Advance to the State Tournament being held in Birmingham next week (7/28)*
- *I coach our 12 year old team, so fingers crossed, I will not be at the meeting on Monday, as that would mean we are advancing. If we don't win our pool, we will be back for the Monday meeting.*
- *We will plan on being there for the 6:00 Master Planning Session. (2 reps from CLL).*

**ITEM 2: TOWNSHIP BOARD REPORT**

Mr. Berkheiser provided the following:

- I have several months to go over.
- The Board has voted to accept the new Richardson Center policy for catering/alcohol. Emily redid all of that and presented it to the Board. It's streamlined and allows folks to have a broader choice of what they want to do.
- We've been struggling with the County regarding our transit funding. As you know, Commerce Township pays over \$2 million in the new County tax, and they were not covering our provider, People's Express. There has been some movement on that. The Supervisor has worked hard with the County, pushing to get some coverage.

Director England – The agreement is complete. The communities that use People's Express have been meeting with the County and People's Express, and we created an agreement that improves all of the services that we currently have. For Commerce Township, it will lower the costs for our residents. Some communities saw a slight increase, but not out of line with what the SMART fees are.

The agreement needs to go to the County Commissioners for final approval at their August meeting, with the hopes that the contract will go into effect as of September 1<sup>st</sup>. That will open our boundaries up for residents to travel, and we won't see any more bills from People's Express. It will be directly funded through the County millage program.

Mr. Berkheiser – There was a lot of hard work on that by a lot of people. I know we've got a lot of support from our new County Commissioner.

Director England – Between the 7 communities, there were 3 County Commissioners who also participated in those meetings.

Mr. Berkheiser – That's a positive move forward.

Vice Chairperson Petsch – Bob, is there going to be any tax reduction to taxpayers in Commerce Township?

Mr. Berkheiser – No. We are paying over \$2 million. That will fund the current People's Express contract that we have. Our services will improve. Right now, they can only go a certain distance. Now, they will be able to cover the whole distance which is almost the whole County.

Director England – Correct. Currently, Commerce Township has the largest boundary, and other communities are just their community boundaries. This is opening up to a larger boundary, and to an area that connects to a SMART bus route.

Vice Chairperson Petsch – Weren't we paying for that through our millage?

Director England – No.

Mr. Berkheiser – We were paying for that out of the general fund, about \$140,000 a year. So, will that lower our tax rate? Not dramatically, but there will be more money in the general fund to be used on other items. It never came out of any Parks money.

Vice Chairperson Petsch – Okay.

Mr. Berkheiser – Believe me, we're not getting \$2 million worth of benefits. Even if we doubled our ridership, we're still losing a lot of money on it, but at least we're not paying extra for it.

Director England – Currently, our seniors, disabled and veteran riders pay \$2 per ride, and anybody else pays \$10 per ride. That will go to a \$2 and \$4 rate. People's Express is the only service provider that the County will be contracting with that offers rides to those who are not seniors, veterans or disabled.

Mr. Berkheiser –

- I talked in the past about the Township selling some properties. We passed a resolution that allowed the Supervisor to sign for the property that we sold. We formed a work group to evaluate the initial information so that when it came to the Township Board, there was a recommendation whether to sell or not. We have sold quite a few pieces of property. Hopefully, we're also looking at some property that might allow us to expand a little bit of park area, so some of that money may come back for that.
- You may have heard that there was an offer to the Township to put in EV charging stations around the Township, specifically in our parks.
  - There was a lot of discussion on the Board about the fact that some of our parks don't really have a lot of room to leave two spots open for the potential of a charging station. It could be the Library, the parks, or the Township offices.
  - There was discussion that almost all the schools have charging stations and there is a question about how often they're being used.
  - Whatever we put in, we would have to maintain, such as plowing snow, et cetera. We wanted some assurance on the fees they were going to charge. Even though we didn't have any say-so, they are well above the average fees that other EV stations charge.
  - They also wouldn't agree to some of the things we wanted in the contract having to do with repairs, performance, et cetera. They wanted us to pay for the money they would lose if we canceled the contract, plus their installation costs. It was a 10-year contract. We turned down that contract, but we are continuing to look at whether we really need that or not.

Vice Chairperson Petsch – Charge at home.

Mr. Berkheiser – That's what I said. My comment was that it's a bedroom community. Most people in this area would have it at home. I haven't seen any at the local schools being used.

I think we're still working on it but there was also some discussion on what was listed as Oakley Park Sidewalk Design. It has to do with the modification and addition of sidewalks in and around the Richardson Center and down the street. The Board had discussion about when to coordinate that activity with the pathway plan. Some had concern with extending the sidewalk down to Newton; it's like a bridge to nowhere. That is kicked back to Parks and staff to review.

**ITEM 3: PARKS AND RECREATION DEPARTMENT REPORT**

Ms. England discussed the following:

- The majority of my items are on the written report.
- Things are going strong at the Senior Center.
- We're getting ready to start our Fall newsletters.
- We're planning a health fair, flu shots and all of the normal activities that we do for the seniors.
- Pickleball is still a huge hit. We have been offering pickleball classes and as fast as we can schedule a class, it fills up. We've received nothing but positive feedback from that. We are scheduling a fun tournament for residents, probably in October, possibly the first weekend of October. We are working with our instructors on that.
- The concert season is going well. If any of you can make it to the next two concerts, we would really appreciate it as we need help running the table to get community input for the Master Plan. It's important to get the community input in that kind of session because people aren't expecting to see that. You're getting honest feedback.
- Allison and I are going to be spending the next few weeks going out and about in the parks, having that table set up and giving people the QR code so they can take that survey. We are extending the survey through August 13<sup>th</sup>.

Mr. Berkheiser – If there is a way to get cards with the QR codes, we can hand them out at the concerts.

Director England – Yes, and we'll also make some if anybody wants to pick those up and hand them out to friends. We can always do printed copies as well, if that's easier for people.

**ITEM 4: PARK LIAISON REPORTS****Berkheiser – Wise Woods & Victory Park**

- There's not a whole lot new on the Wise Road corridor. It has gotten a lot of traffic as they did the different construction projects.
- The parks themselves have been getting some usage, but not a whole lot.
- I don't know where we are on our ...

Director England – We are working on the construction documents. We're hoping to have the construction documents and the cost estimate approved by the Township Board so that the project can go out to bid this Fall/Winter, for early Spring construction.

**Schwartz – Byers and Mill Race**

- Nothing to report at Byers.
- At Mill Race, the trails are a little overgrown and very mushy from all the rain.
- If we happen to have more woodchips, they need to go a little bit further past the bridge off Commerce.

**Garbutt – Long Park & Snowy Ridge Park**

- People are still coming to watch the birds.
- It's pretty busy for a small park.

**Walker – Maple Glen**

- The park looked good.
- It was pretty busy. Not as busy as it has been, but there were still a lot of people playing and running around. We had one dog running through.

**Petsch – Bicentennial Park**

- We're waiting for the building to come down.

Mark Schoder – August 7<sup>th</sup>.

Vice Chairperson Petsch – That will be great. Then we can see all the way into the park and make things happen there.

**Krueger – Dodge Park**

- Everything is looking great.
- The parking lot was striped and looking terrific.
- The storms didn't seem to cause too much tree damage. I saw a few limbs down, but nothing major.
- I've been there on Sundays and there's lots of people using the park, with the pavilion and everything else going on.

**Waterworth – Hickory Glen Park**

- You heard earlier that the league was really happy with what we've done this year.
- It looks good.
- As I drive by there, it has been busy.

Mr. Berkheiser – We walked through Dodge Park. We talked a little bit about signage. I see that on our agenda.

I also wanted to note that we did have an Eagle Scout project that was done a couple weekends ago. William Long was able to do his project, so we now have a safety railing on the fence at Snowy Ridge. Hopefully that will help folks get up and down the hill. We need to work on a couple signs there also.

**ITEM 5: VILLAGE OF WOLVERINE UPDATE**

Ms. Waterworth discussed the following with the Committee:

- I was not able to attend their meeting last week.
- The final Tuesday in the Park at Clara Miller is August 23<sup>rd</sup> from 5:30-7:30pm, with kid's activities; a climbing tower and a nature "Mythbusters" table.
- The Village-wide Garage Sale is August 10-12<sup>th</sup>.
- The Annual Fishing Contest is August 12<sup>th</sup>.
- The Village Festival Corn Roast is Saturday, September 9<sup>th</sup>. Additional information will follow next month.

**ITEM 6: MAINTENANCE DEPARTMENT REPORT**

Mark Schoder discussed the following with the Committee:

- We've been cutting grass and addressing downed trees. It has been pretty busy.

- We've taken on the extra work of cleaning up the Horse Farm, and the Old Township Hall. In addition, we've been pretty busy with the Airline Trails.
- We've been doing work at the Library and there's more to be done.
- I think we had a total of 77 dead evergreens from the ones that Oakland County planted. We'll probably move some trees around.
- We plan on cutting the bleacher pads out and putting the boards in to get ready for the cement. Hopefully we can get that in next week at Hickory Glen, Field #1.

Mr. Berkheiser – Mark, I know we don't really do cemetery here, but are we contracting out the tree that's on Commerce Road in the cemetery?

Mark Schoder – Yes, there's actually two big ones there. I got two quotes today, and hopefully we will get another tomorrow so we can get those taken care of really quick.

Mr. Berkheiser – That doesn't need to go to the Board, does it?

Mark Schoder – No, we need three quotes. I think it's the Cemetery Fund. I'm not sure. It's up to Missy.

Mr. Berkheiser – You have authority up to \$5,000 at least.

Mark Schoder – Yes, I think it's going to be under that figure.

Mr. Berkheiser – To me, they're just pretty close to the side of the road.

Mark Schoder – Yes, that's why we're jumping on it quick. Hopefully we will get it all taken care of this week.

Mr. Krueger – Was the fence damaged?

Mark Schoder – Yes, 30-40 feet of it. They don't make that fence anymore, so they're probably going to have to replace the entire thing. That is an insurance claim.

Mr. Berkheiser – We should talk about that because the back of the cemetery needs new fencing also. Maybe we can combine the project, not under the claim, but do that also.

Mark Schoder – I'll have to talk to Missy about that.

#### **ITEM 7: UPDATED AED POLICY**

Director England discussed the following with the Committee:

- The policy hasn't changed.
- I've had long discussions with the attorneys on this. Last time we discussed it, we talked about adding a section in there for general public use. They don't feel that it's necessary to add that language into the policy. The general public is covered under good citizen laws. We are going to work with the Fire Department because they will actually be overseeing this policy and ensuring that the AED's are managed and upkept correctly. We will put up either flyers or a QR code to direct them to the educational information to teach them how to use the AED's.

- I'm working with the Fire Department on finding the correct cabinets that are going to offer us the best solution for the places that we're going to put them. In particular, at Scarlet's Smile, it needs to be accessible, and we've had a lot of requests for one to be put in by the pickleball courts. Even if that ends up being on the Richardson Center building itself, or near the courts, we're working on getting that.

Mr. Berkheiser – Is it possible that if it's in a cabinet, and it's opened, that it sends an alarm?

Director England – I asked the Fire Chief about that. They don't have the technology that would send an alarm directly to the Fire Department. It would alarm itself if somebody opened it; an ear piercing alarm that would draw somebody's attention if someone were there vandalizing it. However, as far as technology to send somebody a notice that it was opened, that doesn't exist.

Mr. Berkheiser – I find that hard to believe.

Ms. Schwartz – You talked about having a nearby camera at Scarlet's.

Director England – All of them would be under a camera and lights. That camera may be a motion detection camera. I know the DDA has some good cameras that are motion detection, so we'd get an alert right on our phone if there is any kind of motion.

Ms. Waterworth – Couldn't the Fire Department use that motion detection as an alert?

Director England – That is a possible solution, yes. I think if you are satisfied with the policy, we will continue to work toward the device and the cabinets, and that will come back to you for approval once we have that all figured out and we will be ready to move forward.

### **ITEM 8: PARK SIGNAGE**

Director England discussed the following with the Committee:

- This originally started with some park signage at Dodge Park. As we continued to talk, we realized that we need internal park signage for all of our parks, as we discussed in our work group.
- We are working on developing an RFP to send out to incorporate that informational signage within our parks. We have the leagues here and park liaisons; we are asking for any input on anything you think we need to include in this RFP. This would be outside of the standard field numbers and an overview of the park. Would you like to see directional signage, for example "Library this way"? How detailed do you want this?

Chairperson Walker – I think simple is better. I don't want to see wayfinding signs in the middle of the park.

Mr. Berkheiser – The one at Dodge should be a map of all of Dodge. That may help with overflow parking for the soccer fields that can be accessed easily from the Library pathway. I don't know whether you want to include any of our trails in there.

Vice Chairperson Petsch – Where the AED is located and things of that nature.

Ms. Waterworth – We were at Dodge Park, so we were talking about that they want to put a map on the building that shows where all of those things are at. Is that the sign you're talking about?

Director England – Correct.

Ms. Waterworth – Proud Lake has a wooden sign or plaque that somebody carved, and it shows the key fields, each trail is painted in its own color, et cetera. It's nicely done. I'll send it to you. It wasn't too busy. It was big enough and it showed the details, but still looked clean. Are we going to do that for all parks?

Director England – Yes.

Chairperson Walker – I think it would be cool to have a map, but I just don't want to see a whole bunch of arrows.

Discussion continued of having regular overview maps in each park.

Ms. Schwartz – I think the one at Dodge needs to include the Library location and how to walk over and get to that, which would help with parking. Something to think about is how the ones at Wise Woods and Victory Park are going to look. Are we going to wait and see how those projects develop? In my opinion, if we put one at either one of those parks, they should be the same.

Director England – I think that all of the signs should be the same style. They should be identifiable as Commerce Township Park signs. They need to complement our entrance signs. I agree with Dodge Park and listing the Library location. Do you want a sign on the corner of Oakley Park and South Commerce Road that says, "Library this way", "Hickory Glen this way"? How detailed do you want wayfinding signs? Just an overview of the park itself?

The Committee agreed that there should be park overview signs; "You are here" and it's a map, but no extra signs anywhere else.

Vice Chairperson Petsch – They all have addresses now, correct?

Director England – The old signs do not have addresses yet, but all of our new signs are being incorporated.

Mr. Berkheiser – I forwarded a picture to you from Northville. It has a map on one side that tells you field numbers, and then it has "You are here", it shows bathrooms, parking, et cetera. On the other side is all of the park rules.

Director England – I like that. I don't think you include Victory Park and Wise Woods in this one quite yet, but we would have the design with our vendor at that point when those parks are developed.

Mr. Berkheiser – For the baseball field parks, this overview map would be at the entrance telling them where the fields are. I think those types of signs would be helpful.

Ms. Schwartz – Also just having a paper copy for the Fire Department of what we call Field #1, et cetera, for safety purposes. If they have a copy, then whoever they're talking to on the phone, they will all be speaking the same.

Director England – Okay, that's a good idea.

Ms. Waterworth – We can PDF them and have them on the Township website too.

Director England – We are getting a new website. That's in process. I have not seen it lately, but it's going to be amazing.

### **ITEM 9: PARKS & RECREATION MASTER PLAN**

Director England discussed the following with the Committee:

- I already went over this.
- We're going to expand the public survey through August 13<sup>th</sup>.
- I encourage everybody to please get that out there. Public input is very important as everyone knows.

Discussion took place regarding scheduling of upcoming meetings to review Master Plan items and the 2024 Budget.

### **ITEM 10: PARK EVENT UPDATES**

Director England – This is a placeholder.

### **ITEM 11: OTHER MATTERS**

Director England discussed potential budget meeting dates with the Committee, along with items on the August agenda. She explained that the regular meeting, scheduled for August 28<sup>th</sup>, is held at the Richardson Community Center. After discussion, it was determined that **the budget meeting would be held at 5:00pm on Monday, August 28<sup>th</sup>, prior to the regular meeting at 7:00pm, at the Richardson Center.**

**The next regular Parks and Recreation Meeting is scheduled for Monday, August 28, 2023, at 7:00PM, at the Richardson Center.**

### **ITEM 12: ADJOURNMENT**

**MOTION** by Petsch, supported by Krueger, to adjourn the meeting at 7:52pm.

**MOTION CARRIED UNANIMOUSLY**

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Barbara Garbutt, Secretary