

**FINAL
CHARTER TOWNSHIP OF COMMERCE
PARKS AND RECREATION COMMITTEE ****SPECIAL**** MEETING**

Monday, August 28, 2023

2009 Township Drive
Commerce Township, Michigan 48390

CALL TO ORDER: Vice Chairperson Petsch called the special meeting to order at 5:00pm at the Ralph C. Richardson Center.

ROLL CALL: **Present:** William Petsch, Vice Chairperson
Bob Berkheiser
Ron Krueger
Laura Waterworth
Krystal Schwartz (arrived at 5:55)

Absent: Johnny Walker, Chairperson (excused)
Barbara Garbutt, Secretary (excused)

Also Present: Emily England, Director of Senior Services/Parks & Recreation
Allison Kennedy, Asst. to Parks & Recreation Director

ITEM 1. PUBLIC COMMENTS

None.

ITEM 2: BUDGET DISCUSSION

Bicentennial Park – \$330,000

Director England – Bicentennial Park was our #1 priority. In our 2023 budget, we had \$150,000 budgeted for that park. Since then, we have gotten the concept plan that the Committee approved two months ago. The latest cost estimate from Giffels Webster was \$424,861. We have received a \$100,000 grant toward that project. I'm currently writing another grant now toward that project, but no guarantees. So, I would say you need to budget \$330,000 for Bicentennial.

Mr. Krueger – Is it all for one year?

Mr. Berkheiser – But last year we budgeted \$150,000, right?

Vice Chairperson Petsch – What did we spend, \$60,000?

Director England – Yes, on the playground equipment.

Ms. Waterworth – If we budget the \$300,000 and then we get the second \$100,000 grant...

Director England – Then it will be deducted and we won't spend that money on Bicentennial.

Ms. Waterworth – Thank you.

Mr. Berkheiser – How much are we expecting to get off the millage? The 2023 millage was about \$830,000. Is that going to be different in 2024?

Director England – It shouldn't be. She has it projected. It wouldn't go down. It would go up if anything.

Mr. Berkheiser – Let's just say \$800,000 as a running total so to speak. Generally, we put \$100,000 into pathway maintenance.

Director England – That doesn't come out of this. That comes out of General Fund.

Mr. Berkheiser – Do we put any money aside for a rainy day fund?

Director England – No.

Mr. Berkheiser – You're suggesting \$300,000 for Bicentennial?

Director England – \$330,000.

Mr. Krueger - \$330,000 over what has already been...

Director England – The \$150,000 goes away, because we can't carry over.

Mr. Berkheiser – We don't carry over. It's still in the parks budget, it just never got spent.

Mr. Krueger – You can't just assign it against what you're looking to do?

Mr. Berkheiser – We are by saying it's \$330,000.

Director England – That would be included in it.

Mr. Berkheiser – How accurate is the estimate?

Director England – That is as of last week.

Victory Park – \$1,000,000

Mr. Berkheiser – Victory Park ... do you know where we are with grants?

Ms. Kennedy – We didn't get any grants for Victory.

Mr. Berkheiser – But we haven't done anything in Victory, right?

Director England – Right. They're working on a cost estimate in order to prepare construction documents over the winter for spring construction of Phase I.

Mr. Berkheiser – For the parking lot, dog park and pavilion?

Director England – Yes.

Mr. Berkheiser – Is \$500,000 still a good estimate?

Ms. Kennedy – I don't know if she has gotten an estimate recently. The balance is what we don't have and that's what she's trying to get from Katelyn.

Mr. Berkheiser – The fund balance?

Ms. Kennedy – Correct.

Ms. Waterworth – So for Bicentennial, is that actually \$430,000 because we have \$100,000 from the grant?

Mr. Berkheiser – We don't count that until it comes in. Actually, I think she's counting the one that we have, but the one she's writing isn't counted yet.

Ms. Waterworth – The one we have, is that counted in the \$330,000?

Mr. Berkheiser – No.

Ms. Waterworth – So it is \$430,000 total, if we're budgeting \$330,000 plus the \$100,000.

Ms. Kennedy – No, it's \$330,000 and then we just wouldn't spend the \$100,000.

Director England – No, the whole project is \$430,000.

Mr. Berkheiser – What is our fund balance?

Director England – That's what I'm trying to get right now.

Mr. Berkheiser – The 2023 original was \$1.5 million.

Director England – I need to get our cash balance. This shows our cash balance as \$1.4 million.

Mr. Berkheiser – This has \$1.5 million and then we spent...

Director England – Yes, so it's \$1.4 million and then money is coming in right now for this year.

Mr. Berkheiser – Okay, so Victory Park, are we still holding it at \$500,000?

Director England – I think you need to increase it. It's going to be close to \$1 million unless you phase it out.

Mr. Berkheiser – Let's skip it for now.

Mill Race / Byers – \$75,000

Director England – That brings you to Mill Race, which I think still remains the same. I'm going by our priority list. Mill Race/Byers was our 3rd priority. The Parks Committee would like to have tree management plans done for both parks, so we had \$75,000 and \$25,000 there. That has not been done. We did do work at Byers.

Mr. Berkheiser – Yes we did work at Byers this past year. Do we know what we spent there total?

Director England – It was roughly \$60,000 I believe.

Mr. Berkheiser – That was on the farmhouse?

Director England – Yes, it came out of either Open Space or the Museum Fund.

Vice Chairperson Petsch – I think the house came out of the General Fund.

Mr. Berkheiser – I still think we need to try to get something going at Mill Race to thin the trees and make it more visible, for safety purposes.

Vice Chairperson Petsch – For safety, and also to dry it out, if we can branch out and top off a lot of those trees, or de-foliage some of them.

Director England – The RCOC is redoing the entrance to that park. They're doing a culvert on Farr Street, and because they're redoing the culvert they have to move the park entrance. They're moving it down further, but it's going to be nicer to get into the park. They're moving our sign and everything. So, this might be the year to do it. We have \$75,000 to do the tree management plan.

Mr. Krueger – You could spend that at the drop of a hat and keep on going if you wanted to.

Director England – This is just for the plan, not the work.

Mr. Krueger – Oh, really.

Discussion took place regarding the old black walnut trees in Mill Race.

Director England – Do you want to keep that at \$75,000?

Mr. Berkheiser – I do, until we move forward with it. We need to put stuff out early in the year.

Director England – That brings us back to Byers.

Mr. Krueger – At one point, they were telling me about putting a walkway or a crossway at the bridge.

Director England – We can't put a crosswalk in there. That's a Road Commission issue. We can make that bridge ADA accessible, but as far as putting a pathway along the road, as in the road right-of-way, they're not going to let us do that, and they're not going to let us put a crosswalk in there. The only thing we can do is to push people down to that corner. We have a big project going on there, so they'll be able to cross at that corner, at Commerce and S. Commerce. They're going to extend the pathway along S. Commerce Road, put in the boardwalk and make that a safe crosswalk.

Mr. Krueger – Okay. I know they've been working on different ideas for that northeast corner.

Discussion continued regarding potential developments at the corner, the location of a crosswalk and access to Byers.

Director England – What do we want to see done at Byers? I know Krystal is not here. Maybe we wait until she gets here.

Mr. Krueger – I know they have some issues with a few trees that need to come down, and some pruning that could be done. He was telling me that where they put all the booths, going down toward the water, it's a really steep hill. He would like to have that graded differently so it would be easier to walk up and down that hill. That's what I've heard.

Vice Chairperson Petsch – I don't know where there's a steep hill.

Mr. Krueger – It's pretty steep.

Mr. Berkheiser – No. From where?

Mr. Krueger – It wouldn't be that hard.

Vice Chairperson Petsch – Where are you talking about?

Mr. Krueger – Right behind the one telephone pole, there's a big silver maple tree there. It's an area that goes up to where the vendors set up. I'm just telling you what he wanted from our conversations.

Long Park – \$50,000

Mr. Berkheiser – So, what have we done on Long Park?

Director England – They're going to start the cement pad. That's being taken care of this year. I met the contractor last week to do the phragmites treatment over there and I asked him about the vegetation in the lake. He said,

Here is a proposal as I mentioned onsite. This includes a flat price for us to mobilize all of the equipment and travel throughout the site, then we will invoice for the actual treatment on a per-acre basis. I also included a "not to exceed" that is equal to the project total for the phragmites. Herbicide requires a different EGLE permit than the phragmites. Recommend two treatments around the pavilion peninsula in '24 as a pilot project. The price for the permit and two treatments would be approximately \$7,000 to use herbicides.

Or, they have something called hydro-raking where they get on a boat and they pull up the vegetation. That requires a different permit. The price to prepare the application and the application fee would be around \$2,500 up front, but the permit is usually issued for a 5-year period.

We mobilize our machines from Pennsylvania. We also charge for mobilization, around \$10,000. The machine scoops out organic substrate, plants, and plant roots, and places everything on shore. The spoils are then cleaned up once it dries out. The price for the actual work is about \$3,000 per day, moving about 100 cubic yards per day. For a week, you would be looking at \$27,500 to remove about 500 cubic yards from the lake. This is something we could look at doing on an annual basis to continue making progress to open up the water throughout the park.

So, it's bad over there I definitely think we need to do something.

Mr. Berkheiser – Did the guy come look at it?

Director England – He was onsite with me.

Vice Chairperson Petsch – Did you go down by the bridge and look at that area, where the old fishing pier was? That's the main area that needs to be addressed in my opinion.

Director England – Yes.

Mr. Berkheiser – All of it.

Vice Chairperson Petsch – Yes, but down there, they can't even fish anymore and it used to be fished a lot.

Discussion continued regarding the condition of Berry Lake, the treatment options and the estimate costs for budget purposes. Director England explained that this would have to go out for bids. She likes the idea of the hydro-raking because it is more permanent than herbicide. The issue is to the degree that maybe hydro-raking could be done one year, and then herbicide the next year. Mr. Berkheiser encouraged reaching out to Dr. Pullman of Aquest. He is already approved through the State, he will determine what plants exist and he has a harvester. He does multiple lakes throughout Commerce.

Mr. Berkheiser – I think that's important to do. So, you're talking a ballpark of about \$30,000?

Director England – Yes.

Mr. Krueger – They take the spoils away?

Director England – They can do either, or we can take them to our dump if they wanted to use them. They break down.

Mr. Krueger – Yes, to create compost.

Mr. Berkheiser – Did we do something with the bridge over there?

Director England – Mark is working on that also this year.

Mr. Berkheiser – Okay, the lake is \$30,000. The cement pad?

Director England – That's being taken care of next week.

Mr. Berkheiser – So how much do we have to budget? We haven't paid for any of that other stuff. \$50,000?

Director England – Yes, that's where I was at. There are also opportunities for water quality grants to take care of some of this. I just have to look into those.

Dodge V – \$25,000 to \$50,000

Mr. Berkheiser – On the Dodge Park parking, that was just the readjustment of the stuff we did, right?

Director England – Yes.

Mr. Berkheiser – This wasn't expanding the parking, because that's \$1 million plus.

Director England – No, this was to do the one expansion.

Mr. Berkheiser – We didn't expand anything. We just realigned it.

Director England – Yes, and those parking spots are full now.

Discussion continued regarding Dodge Park parking realignment, reevaluation, extra handicap spaces and potential to make additional adjustments.

Mr. Berkheiser – Have you had any feedback from CW3 on any projects to be done at Dodge?

Director England – No. I think that park is just general maintenance.

Mr. Berkheiser – The only thing I think we still need to have is signage we've talked about.

Director England – That's under Capital Improvements, under General Fund, and I will include that in there. I also think we need to add more cameras because of where the vandalism tends to happen, but that is General Fund also.

Mr. Berkheiser – Remote cameras? Do we have internet over there?

Director England – We do. We can actually add 4 cameras to the system so we may do that with Sonitrol. It's just a matter of whether they can do the wireless cameras or not. We need to have them come out and look at that. That's not a millage issue. It would be a General Fund issue. I would say, just in case something comes up, we should probably put something here, \$50,000?

Mr. Berkheiser – I just wrote \$25,000 if there's nothing project wise.

Director England – Yes, nothing stands out. Sure, and the signage will be lumped under signage; it won't be specific per park.

Mr. Krueger – The security cameras at the war dog memorial, they have a little computer where it all goes into that, and those tapes are changed once a month. They're not necessarily wireless.

Mr. Berkheiser – Yes, but then you have to physically go over and pull them.

Director England – We have that now on the building, but we would have to wire the cameras. That's the problem. We looked at putting cameras out here at the pickleball courts, but in order to wire the cameras, it makes more sense to buy cameras like they have in the DDA than it does to run electrical and a pole there.

Hickory Glen – \$100,000

Director England – At Hickory Glen, this is your park Laura, but I think we did major improvements this year. It looks great.

Mr. Berkheiser – What cement pad?

Director England – That's at Field #1. When we originally put in the pads for the bleachers, they didn't need one at Field #1. Now that they have their new bleachers up they want one. Our guys will take care of that this year.

Mr. Berkheiser – We had talked about putting a pavilion at the new turnaround area or drop-off area.

Discussion continued regarding the need for, and purpose of, a pavilion in this area.

Director England – You could do \$100,000.

Mr. Berkheiser – For the pavilion.

Ms. Waterworth – You have signage here, but that's going with the rest of the signage?

Director England – Correct. That will be one lump sum project.

Ms. Waterworth – Does that include a map of the park?

Director England – Yes, at the front of every park.

Ms. Waterworth – It will tell you where the ball diamonds are, et cetera.

Mr. Berkheiser – Again, I think we need to meet with the leagues. Don't they have a new board for Lakes?

Director England – You and I need to meet with them, yes. I told them we would do that over the cooler months.

Mr. Berkheiser – We talked in the past about picking areas to put picnic tables and grills. Maybe we could do a couple of those around the pavilion.

Vice Chairperson Petsch – At Hickory?

Mr. Berkheiser – At any of the parks.

Director England – At all of our parks.

Mr. Berkheiser – Wherever we put a pavilion, we've talked about putting in charcoal grills.

Vice Chairperson Petsch – Do we have room there to do that?

Mr. Berkheiser – There's a lot of room up there. I guess it depends upon how big the pavilion is.

Ms. Waterworth – There's an existing grill in a weird spot, by the mountain bike area, on the baseball diamond side.

Richardson Center – \$500,000

Director England – That brings us to Richardson. I think we need to look at the possibility of adding a small restroom facility. We had \$300,000 budgeted last year. I think that's fair to say.

Mr. Berkheiser – What about the idea of ...

Director England – The vault type restrooms?

Mr. Berkheiser – Yes, that we were looking at for Victory.

Director England – The sewer is literally right there, so why wouldn't you connect to it?

Mr. Berkheiser – Because then you're paying for water and sewer.

Director England – Well you're still going to have the water hooked up to a well.

Mr. Berkheiser – What are you going to do in the wintertime?

Director England – Winterize it like we do.

Mr. Berkheiser – Or heat it, but a vault you don't winterize.

Director England – We would still have water going to the vault though so that people could wash their hands and flush the toilet. The one we were looking at for Victory had water. You can look at your options.

Ms. Kennedy – It was the recycled water one, right? It was collecting rain water.

Mr. Berkheiser – Yes. It was gray water for flushing.

Director England – We also looked at putting in a well over there too. There are different options.

Mr. Berkheiser – For here, \$300,000 is not going to build you a bathroom here.

Mr. Krueger – We can't add anything to this building that people could access from the outside?

Director England – I don't know how you would do that.

Mr. Berkheiser – At the Library, we talked about having access through a hallway from the outside so you could get in to use the bathrooms, but we never did that.

Director England – We looked at different places we could put the bathroom. Where the porta-potties are right now, you could put in a two-stall restroom. I think you could do something, or we could increase it. We can always bring it back.

Discussion continued regarding use of porta-potties at the Richardson Center, which were cleaned twice a week when the concerts were going on. Director England felt a permanent restroom would be better. Mr. Berkheiser thought it would exceed \$300,000. Director England suggested \$500,000.

Maple Glen – \$100,000

Director England – That brings us to Maple Glen. I would say the same thing over there with the pavilion and picnic areas. They don't really have any pavilions. We did \$125,000.

Mr. Berkheiser – The only thing at Maple Glen that we have talked about in the past, and I know they haven't been very organized since Tim left ...

Director England – At Interlakes.

Mr. Berkheiser – It has to do with the bathroom facilities.

Director England – They're not bad. I've been in them. I have a hard time saying I'm going to put money into upgrading those when they don't maintain them. Last year we winterized them and told Angie, but then somebody cut the lock off and used them after they were winterized. I've been contemplating the idea of putting together some type of agreement. These buildings belong to us. Commerce Little League's building is our building, so why don't we have some kind of agreement with them that those buildings are open for all of our park users and we maintain them.

Mr. Berkheiser – Why is that bathroom different than the others we have?

Director England – We built Interlakes bathroom with CDBG funds. It is ours, they're all ours, but I'm saying make an agreement with them so that those bathrooms are open all the time and not just during their functions. Or, put the locks on them like at Scarlet's.

Mr. Berkheiser – How do we handle the bathrooms?

Director England – They're on a timer. We could do the same thing to all of the buildings. The ones at Dodge open at 8:00am and they close at 8:00pm, on a timer.

Mr. Berkheiser – What's the cleaning schedule?

Director England – The cleaners come in to clean.

Mr. Berkheiser – So if there was someone camping out in there, they would get them out?

Director England – Yes. And obviously it is seasonal, so after we set a date, they won't unlock at all.

Mr. Krueger – That sounds like a great idea.

Director England – We have the facilities. I've been in the Maple Glen bathrooms. They're aged but they're usable. Mark has painted them, and they still trash it.

Mr. Krueger – They need to monitor it better.

Director England – They don't and that's the problem. So, if we maintain it then we're monitoring it.

Mr. Berkheiser – What's over on the baseball side?

Director England – They have that new facility.

Vice Chairperson Petsch – They have big bathrooms, they're really nice with several stalls.

Mr. Berkheiser – But we don't handle those?

Director England – We don't.

Mr. Berkheiser – And our park people don't have access to that?

Director England – No. Lakes Athletics has them too.

Vice Chairperson Petsch – Right, so does the Hawk House on the football field. They maintain their own. They have it open for their events and that's what it is. If you go into those bathrooms, they're always clean and in great shape. When we were at Maple Glen and I went through that building ...

Director England – Yes, it's nice.

Vice Chairperson Petsch – Yes.

Mr. Berkheiser – Why don't we put \$100,000 for the pavilion, same idea. Where would you talk of putting a pavilion?

Director England – You'd have to look. I know the boys have asked about sharing with us. They have money to spend so they want to partner with us on doing some projects.

Mr. Krueger – It would be really nice to have maps of these different parks as we're talking about them.

Mr. Berkheiser – There's the area between the baseball fields.

Vice Chairperson Petsch – Another 30 years on the board and you'll have it down.

Mr. Krueger – I've lived in this community for 50 years.

Mr. Berkheiser – If they're looking to partner, I think we should look at that. I don't know what the girls' situation is, but if they want to partner, we could look at putting one on that side too. I do think we should discuss taking over the facilities with them, because it's our bathrooms.

Snowy Ridge – \$10,000

Director England – That takes us to Snowy Ridge.

Mr. Berkheiser – We just did the Boy Scout project. We still need signage at the top of the hill providing some direction.

Ms. Waterworth – Do we still want to add lighting?

Director England – Yes.

Ms. Waterworth – So that would mean we could use the park past sunset?

Director England – Yes, because in the wintertime it gets dark at 5:00pm.

Mr. Berkheiser – There would still be some time frame set. We would have to reevaluate that if we ever do the lighting. As I've said before, to me it would be good to have a big fire pit there. Talk to the Fire Chief, but it's so wide open there.

Director England – They've melted our garbage cans. This past weekend, there were cars doing doughnuts all the way up the hill.

Vice Chairperson Petsch – Have we looked further into budgeting anything for our parks ranger or someone of that nature?

Director England – No, we have not. We can't get a current maintenance staff.

Mr. Berkheiser – I would tell you to use cameras.

Vice Chairperson Petsch – I'm talking about a dusk to dawn guy.

Director England – Those are our maintenance people right now.

Vice Chairperson Petsch – I talked to Mark about this too. We looked into it and that would be a seasonal job, because parks pretty much close in the winter. During the summer, they would go open and close the parks like they do in Wixom. I think we would advertise through the colleges. It could be an internship for someone in conservation.

Discussion continued regarding issues with staffing the Maintenance department, staffing a hypothetical park ranger position, and what those duties might include. Mr. Berkheiser also discussed pavilion reservations. He also encouraged cameras in remote areas. Mr. Krueger inquired about increasing park patrols with the Sheriffs. Ms. Waterworth asked if the OCSO is informed of recurring damages at the parks. Director England replied yes, they are aware.

Mr. Berkheiser and Director England discussed signage needs and trail maps.

Union Lake Pocket Park – \$150,000

Director England – That brings us to the Union Lake pocket park. We were going to use CDBG money for that; however, they're going to require us to hire a marine biologist. Therefore, we won't use CDBG funds for that, because it will increase the cost of the project. We just bid that out and do it ourselves.

Mr. Berkheiser – I don't know what there is to do.

Director England – We were going to repave that little area and put in an ADA accessible kayak launch.

Ms. Kennedy – At the old DNR boat launch.

Ms. Waterworth – That will become the kayak launch.

Vice Chairperson Petsch – What about the parking lot across the street, are we selling that?

Director England – No.

Mr. Berkheiser – No, we're not. We bought all of it because there was the potential to put six houses there, with the way the plot worked, and we did not want those six houses because technically the frontage for those would go all the way to the lake, across the road. We have the property and we're holding it for the expansion, which would be who knows when.

Director England – So, Jason did a concept plan where we would put in a crosswalk and resurface this area, then put in an ADA...

Mr. Berkheiser – I think the only parking spots on the lakeside should be handicap spots, and only two or three. I don't think we should have a lot of vehicles on the lakeside of the park.

Vice Chairperson Petsch – There's not enough room.

Mr. Berkheiser – They used to park boat trailers in there.

Discussion continued regarding the Union Lake pocket park and monitoring of the area.

Director England – How much was the pedestrian LED signal? This was an expensive project.

Ms. Kennedy – Around \$150,000, right?

Director England – ADA sidewalk access.

Mr. Berkheiser – There could be a pavilion put in there too if you're trying to make it a pocket park area.

Vice Chairperson Petsch – And grills, across the street.

Mr. Berkheiser – I'm talking about on the lakeside.

Discussion continued regarding parking spaces, resurfacing and potential layouts and uses at the pocket park.

Director England – This estimate was done in March. To resurface both parking lots, put in an ADA accessible pathway with a crosswalk with a light, and an ADA accessible kayak launch, he estimated \$491,000 with a 20% contingency.

Mr. Berkheiser – So \$500,000 to do that. I think we will have issues. Who asked him to do that?

Director England – Larry asked him to do this when we were submitting items to the State Representative as possible projects. When we got awarded the project of the crosswalk at Commerce, we submitted this one too. It just was not picked up.

Mr. Berkheiser – I vaguely remember that there are some requirements, but I don't know if it's on the parking lot side, or just on the boat launch. I know we couldn't keep it a boat launch.

Director England – No, but we can do a kayak launch.

Mr. Berkheiser – I'm not sure we can keep that as a parking lot.

Director England – You can keep the spots that are there, but you can't add additional spots.

Mr. Berkheiser – I don't think you need that many if you're doing kayaks.

Director England – No. You could just focus on this side.

Mr. Berkheiser – Across the street, I think it becomes non-handicap spots.

Director England – He has \$75,000 just for the kayak launch.

Mr. Berkheiser – It's kayak or canoe, but we want to make sure there are no jet skis.

Director England – You can't put jet skis because that's not the way the kayak launch will work. You'd walk out on a dock.

Mr. Berkheiser – You have to make sure it's blocked enough to physically prevent a jet ski trailer.

Director England – I don't know if you do \$150,000 there.

Mr. Berkheiser – I think you do this in phases.

Director England – I think you want to resurface.

Ms. Waterworth – We'll put the kayak launch in first, then figure out the parking?

Director England – You can, or you can resurface that parking lot now.

Mr. Berkheiser – I think you do the small, lakeside parking area. Make it just handicap.

Vice Chairperson Petsch – A gravel parking lot on the other side is fine.

Director England – So \$150,000.

Ms. Kennedy – How much was it just for the crosswalk?

Director England – We're not doing that now, but the push button pedestrian signal was \$20,000.

Ms. Kennedy – That's not as bad as I thought it would be.

Director England – No, but then that's not the pathway leading up to it. That's another \$9,000. Let's start with \$150,000.

Wise Woods – \$10,000

Ms. Waterworth – Do we need \$10,000 for Wise Woods signage?

Director England – Yes.

Discussion & Priorities

Director England – So, I'm going to keep our priorities the same. Bicentennial will obviously be a priority, then Victory Park. I think Dodge Park drops down.

Ms. Waterworth – We didn't finalize the Victory Park number.

Mr. Berkheiser – We were waiting to find out what was going on with grants. Are those done and we didn't receive any?

Director England – We did not, so I will put \$1 million there. We will see what we have when I get that cash balance. We can always phase it if we just put the drive in and the dog park without the pavilion when we bid it out.

Vice Chairperson Petsch – We've had a lot of requests for the dog park.

Director England – Yes, that's the number one.

Vice Chairperson Petsch – The dog park and the pavilion need to go together.

Ms. Waterworth – Do you really need the pavilion?

Vice Chairperson Petsch – Yes, you do, because that's where everybody sits.

Ms. Waterworth – Milford doesn't have one.

Director England – The way we have the dog park designed, there's a lot of shade trees.

Discussion took place regarding the design of other dog parks and the amenities.

Director England – I have Priority #1 – Bicentennial, Priority #2 – Victory Park. What is our Priority #3? Is that the Union Lake kayak launch? Is it Richardson? Does it remain Mill Race? I think it should remain Mill Race personally.

Mr. Berkheiser – I don't. I think we did a lot at Byers last year. We've opened that up. I still think we work Mill Race, but I don't think it stays at #3.

Director England – It can stay at the Top 6.

Mr. Berkheiser – Sure, that's fine.

Mr. Krueger – Byers requires the least amount of money.

Mr. Berkheiser – How much is left on the millage?

Director England – It's up for renewal next year.

Mr. Berkheiser – I would say it would be nice to see something go in over at the Union Lake pocket park. I think when you're driving down Union Lake Road it would be ...

Director England - #3 Union Lake; I agree with that mindset, as visibility is huge. So then where does #4 fall?

Mr. Berkheiser – I think Long Park.

Vice Chairperson Petsch – I think pickleball is a big bonus for us.

Director England – I agree. So, I don't know if you'd want to move the restroom facility up. We have an option for that.

Vice Chairperson Petsch – We provide outhouses now. I guess let them know it is being looked at.

Director England – I think Mill Race needs to fall into the Top 5.

Mr. Berkheiser – Whatever you want.

Mr. Krueger – I agree.

Director England – I'm going to drop Dodge down. So at #5 ...

Ms. Waterworth – So Mill Race becomes #4 and Long Park becomes #5?

Director England – Does Long Park become #5?

Mr. Berkheiser – I think there's still a lot we need to do there. I certainly think the cement pad ... you have pieces of it that are higher priority.

Mr. Krueger – Yes, I think Long Park at #5.

Mr. Berkheiser – I still think repairing the bridge and doing the cement pad, et cetera.

Mr. Krueger – And taking care of the water.

Mr. Berkheiser – But I think we need to gather more info on the water.

Director England – We have all winter to do that.

Discussion continued regarding treatments and harvesting costs at Berry Lake, along with potential grant funding and contractors.

Director England – For #6, do we put Hickory Glen and Maple Glen there, or do we put the bathrooms at Richardson Center, and then put Hickory and Maple below that?

Ms. Waterworth – Which ones are #4 and #5?

Director England - #4 is Mill Race, #5 is Long Park. I don't really have a strong opinion one way or the other.

Mr. Krueger – We're doing so well with pickleball, I think it's a plus to improve that even further.

Director England – So we will do Richardson as #6.

Ms. Waterworth – That moves Dodge and Hickory down.

Director England – I would do Maple Glen at #7, because we did Hickory this year. I would do #8 as Hickory Glen, #9 as Snowy Ridge, #10 as Wise Woods, and #11 would be Dodge because it's just for maintenance.

Ms. Waterworth – Even though it's in this priority, does that mean...

Director England – This is a priority list to help us keep focused, but if funding or grants become available, we can always shift this. This is just a guide. You just want to approve it before I take it to the Board.

Krystal Schwartz arrived at 5:55pm.

Mr. Krueger – Anything with Byers is combined with Mill Race?

Director England – Yes.

Ms. Waterworth – So if we have the money to do the big things, we just need fencing at the dog park for the small and large dog zones. We can afford to do that next year?

Director England – We would have to put a drive in. You can't put the dog park in without access to the park, which will be the expensive part. We do have an anonymous donor who is interested in donating stuff for the dog park. He was a little sticker shocked on the fencing estimate, but still interested, so that's a possibility.

Vice Chairperson Petsch – Did they do the same thing with multiple fenced areas to rotate them?

Director England – Yes, each has a small dog area and a large dog area.

Discussion continued regarding resting of the dog park areas.

The following chart is a summary of prioritization, along with estimated budget figures for each park as discussed herein.

1.	Bicentennial Park	\$330,000
2.	Victory Park	\$1,000,000
3.	Union Lake Pocket Park	\$150,000
4.	Mill Race / Byers	\$75,000
5.	Long Park	\$50,000
6.	Richardson Center	\$500,000
7.	Maple Glen	\$100,000
8.	Hickory Glen	\$100,000
9.	Snowy Ridge	\$10,000
10.	Wise Woods	\$10,000
11.	Dodge V (\$25,000-\$50,000)	\$25,000
	TOTAL	\$2,350,000

ITEM 3: ADJOURNMENT

MOTION by Berkheiser, supported by Waterworth, to adjourn the meeting at 5:57pm.

MOTION CARRIED UNANIMOUSLY

Barbara Garbutt, Secretary