

CHARTER TOWNSHIP OF COMMERCE
NAME AND ADDRESS CHANGE FORM
(you may not use this form to change ownership)

CURRENT INFORMATION	NEW INFORMATION
Owner Name: _____	_____
Parcel # _____	(same)
Property Address: _____	(same)
_____	(same)
_____	(same)
_____	(same)
Mailing Address: _____	_____
_____	_____
_____	_____
_____	_____

Reason for name change:

- ☐ Spelling error (copy of driver's license)
- ☐ Marriage / Divorce (copy of appropriate document or driver's license)

Reason for address change:

- ☐ Property is a rental (not owner occupied)
- ☐ Property is no longer used as a rental (owner occupied)
- ☐ Owner's summer home out of the area (summer tax bill)
- ☐ Owner's winter home out of the area (winter tax bill)
- ☐ Deployment - military (in c/o)
- ☐ Owner incapacitated - POA or other handling bills (in c/o)
- ☐ Property under construction - no occupants / mailbox
- ☐ Other, please explain

Submitted by: _____

Printed Name

Signature

Date: _____

Phone: _____

Filing instructions:
Mail form to: Commerce Twp. Treasurer
2009 Township Drive
Commerce Twp, MI 48390
Or email to:
treasurer@commercetwp.com
Or fax to:
248-325-6620
Or deliver to Township Offices
<i>Please remember to include any supporting documentation.</i>

OFFICE USE ONLY
Entered by (init.): _____
Date: _____