

**CHARTER TOWNSHIP OF COMMERCE
SPECIAL BOARD OF TRUSTEES MEETING**

August 28, 2018

2009 Township Drive
Commerce Township, Michigan 48390

CALL TO ORDER: David Scott, Supervisor, called the meeting to order at 6.30 p.m.

ROLL CALL: Present: David Scott, Supervisor
Melissa Creech, Clerk
Robert Berkheiser, Trustee
Rick Sovel, Trustee
George Weber, Trustee
Vanessa Magner, Trustee

Absent: Molly Phillips, Treasurer (excused)

Also Present: Fire Chief, Jim Dundas
Lieutenant, Gerald Schroeder
Finance/HR Director, Janet Bushey
IT Director, Ben Sebrowski
Library Director, Connie Jo Ozinga
Building Official, Jay James

ITEM 1: PUBLIC COMMENT

There were no public comments

ITEM 2: 2019 TOWNSHIP BUDGET

The board discussed the Police and Fire SAD millage rates.

Trustee Weber stated he will be going through each department budget by line item and would like to know if certain expenditures are a want or a need.

Supervisor Scott asked the board if there are any projects they would like to have included in the budget. He believes the township needs to budget for a senior transportation program aside from what already exists. He mentioned the cemeteries need some maintenance work done such as new fencing all around, pavement in Memorial and some necessary tree work. He also stated that he will be getting an RFP for lighting in the township hall.

Trustee Weber suggested that a list be created of projects or expenditures and then prioritize that list and determine how much and where the funds will come from.

Trustee Berkheiser suggested the board go through the budget that is before them tonight.

The board members discussed departmental budgets with those present, IT Department, Fire, Police, Building Department and Library. The board had some questions for the directors and they will be brought back as needed for clarification.

Other discussion included Maintenance and looking into contracting a company for grounds maintenance to see if it would be cost effective. Trustee Sovel would like to contact some property maintenance companies to present to the board a scope of work that they could provide.

ADJOURNMENT

As there were no other matters to come before the Board.

MOTION by Creech, supported by Weber, to adjourn the meeting at 9:31 p.m.

MOTION CARRIED UNANIMOUSLY



Melissa Creech, Clerk
Charter Township of Commerce