

**CHARTER TOWNSHIP OF COMMERCE
SPECIAL BOARD OF TRUSTEES MEETING
September 18, 2018
2009 Township Drive
Commerce Township, Michigan 48390**

CALL TO ORDER: Supervisor David Scott called the meeting to order at 5:00 p.m.

ROLL CALL: Present: David Scott, Supervisor
Melissa Creech, Clerk
Molly Phillips, Treasurer
Robert Berkheiser, Trustee
Rick Sovel, Trustee
George Weber, Trustee
Vanessa Magner, Trustee

Also Present: Fire Chief Jim Dundas
Lieutenant Gerald Schroeder
Finance/HR Director Janet Bushey
IT Director Ben Sebrowski
Library Director Connie Jo Ozinga
DDA Director Mark Stacey
Senior Director Emily England
Maintenance Director Mark Schoder

Supervisor Scott began the meeting with **Item 2: 2019 DDA Budget.**

ITEM 2: 2019 DDA BUDGET

Supervisor Scott asked Mark Stacey, DDA Director, to present the 2019 DDA Budget to the Township Board of Trustees.

Director Stacey presented his budget and answered questions from the trustees. A general discussion followed regarding tax revenue, MTT charges, interest income, real estate sales, reimbursements, cash flow, salaries, fees, HOA dues, and property disposition costs.

Director Stacey said the 2019 DDA Budget was approved by the DDA Board and he needs the Board of Trustees' approval at some point.

Supervisor Scott thanked Director Stacey.

ITEM 1: 2019 TOWNSHIP BUDGET

Supervisor Scott asked Fire Chief Jim Dundas to present the Fire Department's 2019 Budget.

Chief Dundas said he is proposing a balanced budget as requested. Chief Dundas answered questions from the Board of Trustees regarding line items in his budget. A general discussion followed regarding fund balances and the appropriate time and uses for those balances.

Supervisor Scott thanked Chief Dundas and asked Lt. Schroeder to present the Oakland County Sheriff's Commerce Substation 2019 Budget.

Lt. Schroeder told the Board that this year afternoon shift calls have increased by more than 42% for the year. A general discussion followed regarding staffing needs, response times, assessed mills, and contracts.

Supervisor Scott thanked Lt. Schroeder and asked Library Director Connie Jo Ozinga to present the 2019 Library Budget.


Director Ozinga said she asked her staff what types of things would they like to do to better meet the needs of the Library patrons. A general discussion followed regarding 3D printers, software, story walks in the parks, contractual services, licenses, and the TLN Network, and Director Ozinga answered the Board's questions regarding a few budget line items.

Supervisor Scott thanked Director Ozinga and asked Senior Director Emily England to present the Parks and Recreation Department's budget.

Director England said they are researching having a concert in the park every Friday for 8 weeks over the summer. In addition, a discussion followed regarding open space, improvements needed at the parks, millages versus SAD's and how they are different, acquiring more land to use as parks, implementing and expanding a senior transportation service in conjunction with surrounding municipalities, maintenance issues, and the current open survey for the Parks and Recreation 5-Year Master Plan.

MOTION by Scott, supported by Magner, to adjourn the meeting at 7:55 p.m.

MOTION CARRIED UNANIMOUSLY


Melissa Creech, Clerk
Charter Township of Commerce