

**Charter Township of Commerce**  
**Application for Alcoholic Liquors Special Permit**  
Code of Ordinance: Chapter 6, Section 6-24

Instructions: This application must be completed and returned to the Charter Township of Commerce a minimum of 45 days before the event with a \$200.00 non-refundable fee before you can be considered for a Special Permit License.

**APPLICATION IDENTIFICATION**

\_\_\_\_\_  
Application (name of individual, partnership, corporation)

\_\_\_\_\_  
Home street address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Business Phone No.

\_\_\_\_\_  
Home Phone No.

**EVENT DETAILS**

Location Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Date(s)/Hours of Event: \_\_\_\_\_

Outdoor Sales Available:     \_\_\_\_\_ Yes           \_\_\_\_\_ No

**PLEASE ANSWER THE FOLLOWING**

1. Past record of the license including liquor license violations and police contacts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Describe the use of the neighboring property. Provide plans for dealing with and for avoiding nuisances and neighborhood problems which might arise as a result of this event.

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3. Describe the event.

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4. List the type of entertainment proposed.

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5. The proposed changes in the licensee's operation if granted the permit.

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6. Adequate provisions for any increased parking needs.

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7. Management operations and compliance with the informational filing required in Section 6-21k of the Commerce Township Code of Ordinances.

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8. List any other locations at which this event has been held.

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**REQUIRED INFORMATION:** These documents are required and must be attached to this application. Additional information may be requested after review of this application.

1. Diagram of Service Area - Site map of event and clearly indicate the area for alcohol sales and consumption.
2. Authorization Letter if the event is a fundraiser being held for another organization.

3. Copy of Approved License from the Michigan Liquor Control Commission
4. Proof of non-profit status (if applicable)
5. Non-refundable \$200.00 Fee

**I ACKNOWLEDGE RECEIPT OF THE CHARTER TOWNSHIP OF COMMERCE'S  
CODE OF ORDINANCES, CHAPTER 6: ALCOHOLIC LIQUORS.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Print Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Contact Number \_\_\_\_\_