

**CHARTER TOWNSHIP OF COMMERCE
DOWNTOWN DEVELOPMENT AUTHORITY**

**Tuesday, May 15, 2012
Commerce Township Hall
2009 Township Drive
Commerce Township, MI 48390
12:00 p.m.**

CALL TO ORDER:

The Meeting was called to order by Chairperson Gotts at 12:00 p.m.

Downtown Development Authority:

Present: Kathleen Jackson, DDA Director
Jim Gotts, Chairperson
Dan Lublin, Vice Chairperson
Mark Stacey, Member
Christin Skikun, Member
Brian Winkler, Member
Pat Dohany, Member
Thomas Zoner, Supervisor

Absent: Jose Mirkin, Member
David Smith, Member

Also Present: Thomas Rauch, DDA Attorney
Matt Schwanitz, Giffels-Webster
Randy Thomas – InSite Commercial
Vanessa Magner, Acting DDA Secretary
Susan Gross, DDA Treasurer

Item 1: Approval of Minutes

MOTION by Zoner, second by Stacey, to approve the Regular Meeting Minutes of April 17, 2012 as presented.

MOTION CARRIED UNANIMOUSLY

Item 2: Public Comments

Susan Averbuch, Township resident, inquired about what activities were going on at the DDA property.

Thomas Zoner informed Susan and the DDA Board that Chrysler used the DDA property as a backdrop for a commercial this past weekend.

Item 3: Director's Report

Update of Activities – Jackson summarized an update of DDA activities including;

The Director, Engineers and Attorney continue to work with the on the condominium documents. A draft has been produced by the attorney, Kim Shierk, and reviewed preliminarily.

The Marketing Committee met this month to review the proposals received from Insite.

The Planner attended the Oakland County Economic Outlook luncheon on April 26th. Oakland County added over 23,000 new jobs in 2011 and is expected to remain fairly steady for the next three years at approximately 11,000 jobs added per year. A copy of the report is available.

Four businesses Painless Auto Works, a Thai Restaurant, Spicy Bangkok, on Fourteen Mile Road and Thai Massage on Fourteen Mile Road all came into the DDA area in May. There was also an expansion of a tattoo parlor in Newberry Square Plaza.

Director Jackson prepared cost benefit for 8670 PGA Drive showing the cost in order to fix it up compared to the cost of demolition.

The tenants on Welch Road appealed the court's decision and a hearing is scheduled for June 21st.

Item 4: Attorney's Report

Thomas Rauch discussed the past month he has been working is the house on Welch Road.

Item 5: Engineer's Report

Schwanitz indicated he has been working on condo documents. No other matters at this time.

Item 6: Committee Reports

A. Finance Committee – Stacey reported the committee has met 2 times this past month regarding warrants and pending tax issues.

B. Public Relations Committee – No Update

C. Marketing Committee – No Update

Item 7: Insite Commercial Report

Randy Thomas reported he has continued communication regarding the southwest quadrant of the property.

Residential market has been heating up and is anticipating officer.

National developer for senior living apartments has shown interest.

Offer received for the property at Pontiac Trail and Haggerty from a well known restaurant and will be meeting with them in Las Vegas.

There has been some commercial property interest and will be meeting again.

Will be seed planting with many other groups in Las Vegas.

Site selector from MEDC will be out to take a tour of the property on Wednesday, May 16th.

Item 8: Resolution for renewal of Letter of Credit

MOTION by Stacey, second by Skikun to approve the Bank of Michigan resolution Letter of Credit.

Rauch explained to the DDA board a correction will need to be made to the resolution before it is executed.

AMENDED MOTION by Stacey, second by Skikun to approve the Bank of Michigan resolution Letter of Credit with the changes as stated by the attorney.

MOTION CARRIED UNANIMOUSLY

Item 10: Approval of Warrants and Finance Report – Taken out of order

MOTION by Lublin, second by Skikun to approve the Warrants and Finance Report.

MOTION CARRIED UNANIMOUSLY

Item 9: Discussion regarding Renewal of Automation Alley Membership

MOTION by Stacey, second by Skikun to extend the Automation Alley membership.

MOTION CARRIED UNANIMOUSLY

Item 11: Other Matters

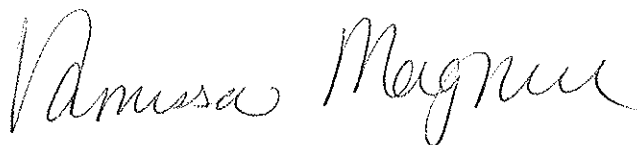
Director Jackson explained the cost evaluation of 8600 PGA Drive. Mark Stacey went to the house and suggests holding off on any decisions for 60 days. This item will be brought back to the DDA board at the July meeting.

“No Motorized Vehicles” signs are going to be installed along Welch Road.

Stacey asked if there will be a joint meeting with the Board of Trustees this summer. Chairman Gotts believe the DDA should wait to have a joint meeting until they have more information.

MOTION by Lublin, second by Stacey to adjourn at 12:30 p.m.

MOTION CARRIED UNANIMOUSLY



Vanessa Magner, Commerce Township Deputy Clerk
Acting DDA Secretary