

**CHARTER TOWNSHIP OF COMMERCE
PARKS AND RECREATION MEETING**

Monday, September 25, 2006

2840 Fisher Avenue

Commerce Township, Michigan 48390

CALL TO ORDER: William Petsch, Vice Chairperson, called the meeting to order at 7:02 p.m.

ROLL CALL: Present: Tim Wichert, Chairperson (Arrived at 7:04 p.m.)
William Petsch, Vice Chairperson
Michelle Holmes, Secretary
Robert Long
Barbara Garbutt
Mary Ston
Robert Long (Arrived at 7:09 p.m.)

Also Present: Emily England, Director of Senior/Parks and Recreation

COMMUNICATIONS:

None

APPROVAL OF MINUTES:

MOTION by Garbutt, supported by Holmes, to approve the August 28, 2006 Parks and Recreations Meeting Minutes as written.

MOTION CARRIED UNANIMOUSLY

ITEM 1: WAIVER OF FEES REQUEST – CUB SCOUT PACK 222 – MAY 5, 2006

No Action Taken

ITEM 2: LEAGUE AND COMMUNITY SERVICE ORGANIZATION REPORT

Gordon Glennie is present and reports that the Interlake's Girl Softball Team voted to expand the irrigation system to two more fields, at a cost of \$20,000 - \$25,000.

Gordon also addresses the Committee regarding necessary repairs needed at Maple Glen Park. He requests permission to approve funding on repairs and maintenance issues in the rest rooms and the following other items:

- New tile floor
- Replace the countertops,
- Move back an interior wall
- Paint the interior of the concession building.

MOTION by Petsch, supported by Holmes, to approve the general repairs and maintenance issues in the restrooms at Maple Glen and paint the interior and exterior concession building if needed. Painting labor supplied by the Interlake's League. Funding to be used from the Parks and Recreation budgeted maintenance fund. Cost not to exceed \$5,000.00.

MOTION CARRIED UNANIMOUSLY

ITEM 3: PARKS AND RECREATION DEPARTMENT REPORT

Emily England comments they are busy preparing for the Western Party held Tuesday, September 26, 2006 at 11:30 a.m.

She has been looking at playscapes for two parks and reports an available grant called "Fighting Obesity with Play" Grant from the Game Time Playscape Company. They are offering a 50 percent matching grant. Application for the grant has to be made by November 15, 2006.

MOTION by Petsch, support by Garbutt, to pursue current bidding for two playscapes as the previous bids have expired.

MOTION CARRIED UNANIMOUSLY

ITEM 4: TOWNSHIP BOARD REPORT

Robert Long gives a review on the Township Board report.

ITEM 5: GIRL SCOUT SILVER AWARD PROJECT

Stacie Zagurny and Audree Hulick, Girl Scouts Cadettes from Troop 591 are present to address the Committee regarding their desire to earn the Girl Scout Silver Award. They request permission to do a Service Project at the Robert H. Long Nature Preserve. The Silver Award is the highest award they can earn as a Cadette.

Their project will include the following:

- Clean the park
- Measure the trails
- Construct well made signs to be posted in the park
- Plant appropriate flowers at the entrance
- Develop a brochure or additional website information, promoting the park
- Get community involvement and donations for the supplies needed
- Rededicate the park on Earth Day, April 22, 2007

MOTION by Garbutt, supported by Holmes, to approve the Girl Scouts Cadettes, Troop 591, Silver Award Project at the Robert H. Long Nature Preserve.

MOTION CARRIED UNANIMOUSLY

ITEM 6: INTERLAKES GIRLS SOFTBALL REQUESTS

Gordon Glennie presents the Interlake's Girls Softball League's requests to make improvements at Maple Glen Park.

MOTION by Petsch, supported by Holmes, to approve the Girls Interlake's Softball League to make improvements at the concession area at Maple Glen as presented by Gordon Glennie.

MOTION CARRIED UNANIMOUSLY

ITEM 7: RICHARDSON COMMUNITY CENTER FENCE UPDATE

Emily England reports they are still working on the fence and comments that the Lowe's Company may offer a better deal and are willing do some community projects. They are also trying to get an installer to donate the installation of the fence or provide a reduction on the cost of the materials.

ITEM 8: DODGE PARK SIGN UPDATE

Emily England reports that Beckett & Raeder may cover some of the cost or the entire cost of an upgraded sign which would include the Master Plan for Dodge Park.

MOTION by Garbutt, supported by Petsch, to allow Beckett & Raeder to design the sign including the four phases of Dodge Park #5. Cost not to exceed \$500.00.

MOTION CARRIED UNANIMOUSLY

ITEM 9: RICHARDSON COMMUNITY CENTER SIGN UPDATE

Emily England reports she had just received email from Dan Munro who had contacted the administration of Brightmoor Christian Church in Novi. He stated the church is replacing their existing sign and willing to sell their current sign. He did not give a price and they will be selling the sign within ten days.

MOTION by Petsch, supported by Garbutt, to explore the feasibility of the Brightmoor Church sign.

ROLL CALL VOTE

AYES: Long, Holmes, Wichert, Petsch, Garbutt, Stone

MOTION CARRIED UNANIMOUSLY

ITEM 10: AGENDA REQUESTS

- Project Recognition for Commercial Sponsorship in our parks
- Field Management Policy

September 25, 2006

ITEM 11: OTHER MATTERS

Emily England presents a Request for Waiver of Use Fees for the Walled Lake Northern Girls Basketball Booster for November 4, 2006.

John Sharpe was present to address the Committee.

William Petsch informs the applicant of the new cleaning fee policy.

MOTION by Petsch, supported by Garbutt, to approve the Waiver the Use Fees, but charge the \$150 for cleaning fee for the Walled lake Northern Girls Basketball Booster on November 4, 2006.

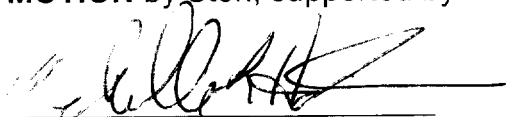
MOTION CARRIED UNANIMOUSLY.

Gordon Glennie reports that Jessica Howald is the recipient of the USSSA Youth Scholarship Award.

ADJOURNMENT

MOTION by Ston, supported by Wichert, to adjourn the meeting at 8:25 p.m.

MOTION CARRIED UNANIMOUSLY



Michelle Holmes, Secretary