

**CHARTER TOWNSHIP OF COMMERCE
NAME AND ADDRESS CHANGE FORM
(you may not use this form to change ownership)**

Current Information

New Information

Owner Name: _____

(same) _____

Property ID #: _____

(same) _____

Property Address: _____

(same) _____

(same) _____

(same) _____

(same) _____

Mailing Address: _____

Reason for name change:

- Spelling error
- Marriage / Divorce

Reason for address change:

- Property is a rental (not owner occupied)
- Property is no longer used as a rental (owner occupied)
copy of driver's license required
- Owner's summer home out of the area (summer tax bill)
- Owner's winter home out of the area (winter tax bill)
- Deployment - military (in care of)
- Owner incapacitated - POA or other handling bills (in care of)
- Property under construction - no occupants / mailbox
- Other, please explain

Submitted by:

Printed Name

Signature

Phone #:

Date:

Filing instructions:
Mail form to: Commerce Twp. Treasurer 2009 Township Drive Commerce Twp, MI 48390
Or email to: mphillips@commercetwp.com
Or fax to: 248-325-6620
Or deliver to Township Offices <i>Please remember to include any supporting documentation.</i>

OFFICE USE ONLY
Entered by (init.): _____
Date: _____