

Final
**CHARTER TOWNSHIP OF COMMERCE
LIBRARY ADVISORY BOARD MEETING
June 22, 2022
2009 Township Drive
Commerce Township, Michigan 48390**

CALL TO ORDER Barbara Garbutt, Chairperson, called the meeting to order at 7:00 pm.

ROLL CALL:

Present: Barbara Garbutt, Chairperson
Jason Pernick, Vice Chairperson
Betsy LaFond, Secretary
Vanessa Magner, Township Board Trustee
Barry Hiscox
Shane Lakner
Donald Petersen

Also Present: Alyson Lobert, Library Director

ITEM 1: APPROVAL OF AGENDA

MOTION by Lakner, supported by Lafond, to approve the June 22, 2022 Library Advisory Board Meeting Agenda. **MOTION CARRIED UNANIMOUSLY**

ITEM 2: APPROVAL OF MINUTES OF PREVIOUS MEETING

MOTION by LaFond, supported by Lakner, to approve the Library Advisory Board Meeting Minutes of May 25, 2022, as submitted. **MOTION CARRIED UNANIMOUSLY**

ITEM 3: PUBLIC COMMENTS

None

ITEM 4: CORRESPONDENCE

None

ITEM 5: FINANCIAL REPORT

Library Director Lobert reviewed the Revenue and Expenditure Report for the period ending May 31, 2022, (41.37% of the budget was spent so far this year).

ITEM 6: ADMINISTRATIVE REPORTS

a. Director's Report

Library Director Lobert -

It's our favorite time of the year at the library: the annual Summer Reading Program! The kick-off to another summer of fun, reading and learning was held on Saturday, June 11, 2022 with 700 - 800 people in attendance. Through the first several days of the program, we have 596 readers signed up to participate in Summer Reading. The

ITEM 6: ADMINISTRATIVE REPORTS (Director's Report continued)

Summer Reading Program features reading incentives, enrichment activities, guest performers and entertainment for all ages. The Summer Reading Program runs through August 13, 2022.

We are very excited to announce the hire of CTCL's newest Youth Librarian, Marissa Boisclair. Marissa's first day is Monday, June 20, 2022. Marissa was previously at the Genesee District Library, where she served the library system's 19 branches as their Youth Services Librarian. Marissa was also the recipient of Michigan Library Association's Rising Star award in 2021. We are thrilled to add Marissa to our team.

At the June 14, 2022 meeting of the Commerce Township Board of Trustees, the Library's proposed program policy was passed. The Board of Trustees also approved the purchase of the slat board new book display solution from DEMCO.

CTCL was selected to host 2022 Michigan Notable Author Stephen Mack Jones on Saturday, June 18, 2022. Jones is a Michigan native and the author of the newly-published novel *Dead of Winter*, the third book in his August Snow crime series. Special thanks goes to the Library of Michigan, Michigan Humanities Council, and the Michigan Center for the Book for sponsoring this stop on the 2022 Michigan Notable Books tour!

Imagination Library registrations are holding steady: 618 Commerce Township children under the age of five are currently enrolled in the program, which is an increase of just 10 registrations over last month. 56 children have graduated from the program. The total number of enrollees is still far beyond our estimation at the launch of the program; we projected 366 children would register for Imagination Library in 2022.

Friends of the Library held a blood drive yesterday and had 55 registrants.

On the library's social media, we are doing promotions where we are taking pictures of patrons and they write down what they love about the library. This promotion will continue through the summer months.

b. Program Statistics

c. Library Statistics

Library Director Lobert reviewed the May 2022 library program and statistics with Board members.

We had no children show up to the Garden Club held on May 15, 2022, which was disappointing. We believe there was a no-show because, weatherwise, it was the first beautiful Sunday of the year.

ITEM 6: ADMINISTRATIVE REPORTS (Director's Report continued)

Patrons are enjoying the Chess Club that is held at the library. It is very exciting to hear that attendees are also making plans to play chess with each other outside of the Chess Club meetings.

ITEM 7: OLD BUSINESS

None

ITEM 8: NEW BUSINESS

a. Petitioning Policy

Over the last several months, we have seen an increased number of petition circulators collecting signatures outside of the Commerce Township Community Library. The Library has an established practice of asking these circulators to remain outside of the building and instructing them not to impede or hinder patrons from entering and leaving the library safely. This practice, however, has never been memorialized in policy.

To help assure that all groups circulating petitions are subject to the same expectations, I have drafted a petitioning policy for the Library Advisory Board's review.

After review, Pernick discussed the section where it talks about prohibiting tables and chairs. He questioned what happens if someone is in a wheelchair or cannot stand for a long period of time.

Magner and Pernick believe the 10 foot distance noted in the policy is too close to the building.

Pernick will provide some type of language regarding chairs, tables and the 10 foot distance and give it to Director Lobert to distribute to the LAB members for their review, if she is in agreement of the language.

b. Gift and Memorial Donations

Director Lobert reviewed the Gift and Memorial Donation Form with Board members.

ITEM 9: TOWNSHIP BOARD REMARKS

Trustee Magner reported on the following:

- There were several residents commenting under Public Comments regarding a house on Winewood that has several feral cats. The smell of urine and feces is so bad they cannot enjoy the outdoors and the owner will not do anything about it and ignores court orders. There were also several comments made of a house on Deerwood that has drug and prostitution activity going on. Both of these cases are now handled through the court system.
- Fireworks Permits were approved for North Commerce Lake, Edgewood Country Club, Long Lake and Lake Sherwood

ITEM 9: TOWNSHIP BOARD REMARKS (continued)

- The Daly Company is not responding back to the Township on their contract for repairs at Byers Farm. The Township will go out to bid for new vendors.

Chairperson Garbutt asked what is going in at the front of Kroger and Planet Fitness on Union Lake Road? Trustee Magner said a coffee shop is planned for that area but she believes it was put on hold for now.

Chairperson Garbutt asked for the status on LaFontaine putting in a Hyundai dealership on the corner of Haggerty and Pontiac Trail. Trustee Magner said LaFontaine approached the Township Board to get their feedback on the possibility of a dealership but nothing is in the works at this time.

Petersen asked for the status on the horse farm. Trustee Magner said the Township did due diligence and decided not to move forward with a new company taking over at this time. The Subcommittee will meet this week and report back to the board.

ITEM 10: RECOMMENDATIONS TO THE TOWNSHIP BOARD OF TRUSTEES

None

ITEM 11: OTHER MATTERS

None

ITEM 12: ADJOURNMENT

MOTION by Lakner, supported by Pernick, to adjourn the meeting at 7:48 p.m.

MOTION CARRIED UNANIMOUSLY

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Betsy LaFond, Secretary

The next regular meeting of the Commerce Township Library Advisory Board is scheduled for Wednesday, July 27, 2022.