

**CHARTER TOWNSHIP OF COMMERCE
TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING
2009 Township Drive
Commerce Township, MI 48390
Tuesday, November 7, 2023, 5:30 p.m.**

CALL TO ORDER: Supervisor Gray called the Township Board of Trustees Special Meeting to order at 5:30 p.m.

ROLL CALL: Present: Larry Gray, Supervisor
Melissa Creech, Clerk
Molly Phillips, Treasurer
Rick Sovel, Trustee
George Weber, Trustee
Bob Berkheiser, Trustee
Vanessa Magner, Trustee

Also Present: Katelyn Massey, Finance/HR Director
Deb Watson, DDA Director,
Jay James, Building Department PE Official
Jim Dundas, Fire Chief

ITEM 1: Public Comments

Supervisor Gray opened Public Comments.

Seeing none, Supervisor Gray closed Public Comments.

Supervisor Gray changed the order of the Agenda, **Item 2: 2024 Township Budget Discussion and Item 3: Closed Session for Contract Negotiations Pursuant to MCL 15.268(c).**

ITEM 2: 2024 Township Budget Discussion

The Trustees reviewed the DDA's proposed 2024 budget, the proposed 2024 Building Department Fund, and the proposed 2024 Fire Department Fund.

Supervisor Gray stated the Board will discuss new positions/job titles with Alyson at the next special meeting on November 14, 2023.

Director Massey asked which fund she should pay the invoice from for the repairs to Station #4's trusses earlier this year? The original motion made on March 8, 2023 did not specify.

MOTION by Sovel, supported by Magner, to authorize payment to MD Management & Consulting for repairs to Fire Station #4 in an amount not to exceed \$79,000. Funds to be paid out of the Fire Department Fund. **MOTION CARRIED UNANIMOUSLY**

ITEM 3: Closed Session for Contract Negotiations Pursuant to MCL 15.268(c)

MOTION by Creech, supported by Berkheiser, to enter into Closed Session for the purpose of contract negotiations pursuant to MCL 15.268(c).

ROLL CALL VOTE:

Ayes: Creech, Berkheiser, Magner, Phillips, Weber, Sovel, Gray

Nays:

Absent:

MOTION CARRIED UNANIMOUSLY

Entered Closed Session at 6:30 p.m.

Returned from Closed Session at 7:15 p.m.

MOTION by Berkheiser, supported by Phillips, to adjourn from Closed Session and approve the Closed Session Minutes. **MOTION CARRIED UNANIMOUSLY**

MOTION by Phillips, supported by Berkheiser, to adjourn the meeting at 7:17 p.m. **MOTION CARRIED UNANIMOUSLY**



Melissa Creech, Clerk
Charter Township of Commerce